

City of Holland
COMMUNITY DEVELOPMENT BLOCK GRANT
ENTITLEMENT PROGRAM
CONSOLIDATED ANNUAL PERFORMANCE
AND EVALUATION REPORT (CAPER)

JULY 1, 2002 - JUNE 30, 2003

NOTES ON HOW TO READ THE CONSOLIDATED PLAN ANNUAL PERFORMANCE REPORT

FINANCIAL ACCOUNTING NOTES

Reported expenditures in IDIS generated reports (PR01, PR03, & PR23) now correctly indicate the amounts that were expended by the City of Holland during the period of 7/01/2002 to 6/30/2003. This is the second year additional accounting reports were not required to be included in this CAPER to show an accurate picture of financial expenditures during the reported year.

The City of Holland completed implementation of accounting methods to improve IDIS reporting accuracy. It was determined that funds can be correctly reported in IDIS by flagging drawdown screens with “prior year” to properly attribute funds drawn down to the correct budget year where the funds were actually expended. A draw was conducted in August 2003 after the close of the FY2002-2003 program year where all “prior year” expenses associated with this CAPER report period were attributed back to the correct period or “prior year” using the technique described above. IDIS reports reflect funds expended during the actual budget year and tie in with City of Holland computer accounting records.

Program Income Accounting – adjustments were still necessary to reflect program income revenues in the appropriate year:

- \$4,889.35 was generated in program year 2001-2002 but was entered in IDIS in program year 2002-2003 and therefore IDIS attributed those funds to the incorrect program year.
- Additionally, \$8,663.60 was generated in program year 2002-2003 but was entered in IDIS in program year 2003-2004 and was attributed by IDIS to the incorrect program year.
- \$12,122.79 was generated and entered in the correct year (2002-2003).
- The net result to the program income issues shown above is that an adjustment of \$3,774.25 was used in financial summary report PR26 to correctly show revenues generated in program year 2002-2003.

Entry of program income amounts does not allow those funds to be attributed to the correct program year by selecting the correct year on program income receipt screens in IDIS. This became evident this year when the entry of program income was correctly listed under the previous program year (FY02-03). IDIS still dated and attributed that program income to the FY03-04 program year causing the need to account for that income as illustrated above.

PROGRAM ACCOMPLISHMENT NOTES

Reported accomplishments are accurate through the end of the reporting period. The City was able to update the accomplishments in IDIS to reflect what was completed by 6/30/2003. Therefore, the clients

served, demographics, and other accomplishment narratives in the IDIS reports are up to date through 6/30/2003.

PROGRAM NARRATIVES – ASSESSMENT OF PERFORMANCE

This report ends with narratives that assess and explain how the City of Holland has performed in comparison with its Consolidated Plan. Check out the actual Consolidated Plan Strategy that is the heart of the City's Consolidated Planning efforts at the very end of this report (CAPER Attachment 1). Then read the assessment narratives to get a better understanding of what the City of Holland is trying to accomplish with its Consolidated Plan through the use of Community Development Block Grant (CDBG) funds, Community Social Services Assistance (CSSA) local funds, and other leveraged community resources.

WHO TO CONTACT WITH QUESTIONS AND COMMENTS

Please feel free to contact the City of Holland with any questions, comments or concerns you may have after you have reviewed this report. We would really like to hear from you! The person and office to contact is as follows:

Bruce E. Bos, Community Development Coordinator
Community Services and Development Department
City of Holland
3rd Floor – City Hall
270 River Avenue
Holland, Michigan 49423

Telephone – (616) 355-1368
FAX - (616) 355-1490
Email - bos@ci.holland.mi.us

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
 OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
 INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM
 HUD GRANTS AND PROGRAM INCOME
 HOLLAND, MI

PGM	FUND TYPE	GRANT NUMBER	AUTHORIZED AMOUNT	SUBALLOCATED AMOUNT	COMMITTED TO ACTIVITIES	NET DRAWN AMOUNT	AVAILABLE TO COMMIT	AVAILABLE TO DRAW
CDBG	EN	B-89-MC-260036	298,000.00	0.00	298,000.00	298,000.00	0.00	0.00
		B-90-MC-260036	267,000.00	0.00	267,000.00	267,000.00	0.00	0.00
		B-91-MC-260036	299,000.00	0.00	299,000.00	299,000.00	0.00	0.00
		B-92-MC-260036	316,000.00	0.00	316,000.00	316,000.00	0.00	0.00
		B-93-MC-260036	390,000.00	0.00	390,000.00	390,000.00	0.00	0.00
		B-94-MC-260036	426,000.00	0.00	426,000.00	426,000.00	0.00	0.00
		B-95-MC-260036	452,000.00	0.00	452,000.00	452,000.00	0.00	0.00
		B-96-MC-260036	440,000.00	0.00	440,000.00	440,000.00	0.00	0.00
		B-97-MC-260036	434,000.00	0.00	434,000.00	434,000.00	0.00	0.00
		B-98-MC-260036	420,000.00	0.00	420,000.00	420,000.00	0.00	0.00
		B-99-MC-260036	422,000.00	0.00	422,000.00	422,000.00	0.00	0.00
		B-00-MC-260036	421,000.00	0.00	421,000.00	421,000.00	0.00	0.00
		B-01-MC-260036	436,000.00	0.00	436,000.00	436,000.00	0.00	0.00
		B-02-MC-260036	428,000.00	0.00	347,966.14	152,577.70	80,033.86	275,422.30
		B-03-MC-260036	389,000.00	0.00	0.00	0.00	389,000.00	389,000.00
			5,838,000.00	0.00	5,368,966.14	5,173,577.70	469,033.86	664,422.30
CDBG	PI	B-96-MC-260036	11,434.72	0.00	11,434.72	11,434.72	0.00	0.00
		B-97-MC-260036	12,686.85	0.00	12,686.85	12,686.85	0.00	0.00
		B-98-MC-260036	14,404.00	0.00	14,404.00	14,404.00	0.00	0.00
		B-99-MC-260036	21,919.50	0.00	21,919.50	21,919.50	0.00	0.00
		B-00-MC-260036	23,317.00	0.00	23,317.00	23,317.00	0.00	0.00
		B-01-MC-260036	2,800.00	0.00	2,800.00	2,800.00	0.00	0.00
		B-02-MC-260036	25,675.74	0.00	25,675.74	25,675.74	0.00	0.00
			112,237.81	0.00	112,237.81	112,237.81	0.00	0.00
GRANTEE TOTALS			5,950,237.81	0.00	5,481,203.95	5,285,815.51	469,033.86	664,422.30

IDIS - C04PR03

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
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PGM YEAR: 1994
PROJECT: 0002 - CONVERTED CDBG ACTIVITIES
ACTIVITY: 22 - FAIR HOUSING - COMMUNITY HOUSING RESOURC MATRIX CODE: 21D REG CITATION: 570.206 NATIONAL OBJ:
STATUS: COMPLETED 04-10-03

LOCATION: CITY HALL HUMAN RELATIONS OFFICE
HOLLAND, MI 49423
DESCRIPTION: DEVELOP FAIR HOUSING TRAINING MATERIALS AND SYSTEMS TO USE FOR TRAINING HOUSING SERVICES PROVIDERS SUCH AS REALTORS, RENTAL HOUSING MANAGERS, AND FAIR HOUSING DISCRIMINATION VICTIM

FINANCING: ACCOMPLISHMENTS:
INITIAL FUNDING DATE: 07-01-94 PROPOSED TYPE:
ACTIVITY ESTIMATE: 1,706.16 PROPOSED UNITS:
FUNDED AMOUNT: 1,706.16 ACTUAL TYPE:
UNLIQ OBLIGATIONS: 0.00 ACTUAL UNITS:
DRAWN THRU PGM YR: 1,706.16
DRAWN IN PGM YR: 1,636.50

NUMBER OF ASSISTED:		TOTAL #	#HISPANIC
TOTAL LOW/MOD:	0	0	0
TOTAL LOW:	0	0	0
TOTAL EXTREMELY LOW:	0	0	0
TOTAL FEMALE HEADED:	0	0	0
	WHITE:	0	0
	BLACK/AFRICAN AMERICAN:	0	0
	ASIAN:	0	0
	AMERICAN INDIAN/ALASKAN NATIVE:	0	0
	NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0
	AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0	0
	ASIAN & WHITE:	0	0
	BLACK/AFRICAN AMERICAN & WHITE:	0	0
	AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0	0
	OTHER MULTI-RACIAL:	0	0
	ASIAN/PACIFIC ISLANDER:	0	0
	HISPANIC:	0	0
	TOTAL:	0	0

ACCOMPLISHMENT NARRATIVE: FUNDS THAT WERE UNEXPENDED AFTER THE NEW FAIR HOUSING BROCHURE WAS WE RE USED IN PROGRAM YEAR 2002 TO PROVIDE A PORTION OF THE COST TO PRINT TENANT-LANDLORD HANDBOOK WHICH CONTAINS FAIR HOUSING INFORMATION FOR BOTH THE TENANT AND LANDLORD AND WILL ASSIST WITH THE PROVISION OF REN TAL HOUSING IN ACCORDANCE WITH FAIR HOUSING LAWS. 1000 HANDBOOKS WITH 44 PAGES WILL BE DISTRIBUTED TO TENANTS AND LANDLORDS NEEDING ASSIST.

EXTENDED ACTIVITY NARRATIVE: *****

PGM YEAR: 1997

PROJECT: 0010 - FAIR HOUSING ACT TRAINING PROGRAM - CITY OF HOLLAND - HUMAN

ACTIVITY: 78 - FAIR HOUSING ACT TRAINING -HUMAN REL.COM MATRIX CODE: 21D REG CITATION: 570.206

NATIONAL OBJ:

STATUS: COMPLETED 03-24-03

IDIS - C04PR03

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LOCATION:

CITY HALL
TRAINING AVAILABLE CITY-WIDE
HOLLAND,MI 49423

DESCRIPTION:

PROVIDE FAIR HOUSING TRAINING FOR HOUSING CONSUMERS, HOUSINGSERVICE PROVIDERS,
AND HUMAN RELATIONS COMMISSIONERS. HRC TO USE TRAINING TO DEVELOP & IMPLEMENT
FAIR HOUSING TESTING.

FINANCING:

INITIAL FUNDING DATE: 07-01-97
ACTIVITY ESTIMATE: 2,500.00
FUNDED AMOUNT: 2,500.00
UNLIQ OBLIGATIONS: 0.00
DRAWN THRU PGM YR: 2,500.00
DRAWN IN PGM YR: 2,150.00

ACCOMPLISHMENTS:

PROPOSED TYPE:
PROPOSED UNITS:
ACTUAL TYPE:
ACTUAL UNITS:

NUMBER OF ASSISTED:

TOTAL LOW/MOD: 0
TOTAL LOW: 0
TOTAL EXTREMELY LOW: 0
TOTAL FEMALE HEADED: 0

TOTAL # #HISPANIC

WHITE: 0 0
BLACK/AFRICAN AMERICAN: 0 0
ASIAN: 0 0
AMERICAN INDIAN/ALASKAN NATIVE: 0 0
NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER: 0 0
AMERICAN INDIAN/ALASKAN NATIVE & WHITE: 0 0
ASIAN & WHITE: 0 0
BLACK/AFRICAN AMERICAN & WHITE: 0 0
AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM: 0 0
OTHER MULTI-RACIAL: 0 0
ASIAN/PACIFIC ISLANDER: 0 0
HISPANIC: 0 0
TOTAL: 0 0

ACCOMPLISHMENT NARRATIVE:

FUNDS HAVE BEEN APPROVED FOR USE IN FAIR HOUSING TESTER TRAINING CONDU
CTED IN PARTNERSHIP WITH THE CITY OF HOLLAND HUMAN RELATIONS OFFICE AN
D THE FAIR HOUSING ACTION TEAM OF THE OTTAWA AREA SUMMIT ON RACISM.
ALL TESTER TRAINING GOALS WERE COMPLETED LEAVING FUNDS FOR ADDITIONAL
TRAINING. ADDITIONAL FAIR HOUSING TRAINING WAS PROVIDED TO PARTICIAPA
NTS IN TWO REGIONAL FAIR HOUSING WORKSHOPS - COMPLETED MARCH 2003.

EXTENDED ACTIVITY NARRATIVE:

PGM YEAR: 1999
 PROJECT: 0010 - NEIGHBORHOOD COMMERCIAL STOREFRONT RENOVATION PROGRAM
 ACTIVITY: 101 - NEIGHBORHOOD COMMERCIAL STOREFRONT RENOV MATRIX CODE: 14E REG CITATION: 570.202 NATIONAL OBJ: SBA
 STATUS: UNDERWAY

LOCATION: NEIGHBORHOOD STOREFRONTS LOCATED IN THE CENTRAL CITY AREA WHERE COMMERCIAL PLANNING AND PUBLIC IMPROVEMENTS HAVE OCCURRED.
 IDIS - C04PR03

DESCRIPTION: PREPARE DESIGN GUIDANCE DOCUMENT AND ASSISTANCE WITH INDIVIDUAL STOREFRONT DESIGNS COUPLED WITH A REBATE FOR ELIBIBLE INSTALLED MATERIALS COMBINED WITH LOW-INTEREST LOCALBANK LOANS

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
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HOLLAND, MI 49423

FINANCING:

INITIAL FUNDING DATE:	07-01-99	ACCOMPLISHMENTS:	PROPOSED TYPE:	08 -- BUSINESSES
ACTIVITY ESTIMATE:	15,000.00		PROPOSED UNITS:	3
FUNDED AMOUNT:	15,000.00		ACTUAL TYPE:	08 -- BUSINESSES
UNLIQ OBLIGATIONS:	0.00		ACTUAL UNITS:	1
DRAWN THRU PGM YR:	12,984.01			
DRAWN IN PGM YR:	955.00			

NUMBER OF ASSISTED:			TOTAL #	#HISPANIC
TOTAL LOW/MOD:	0	WHITE:	0	0
TOTAL LOW:	0	BLACK/AFRICAN AMERICAN:	0	0
TOTAL EXTREMELY LOW:	0	ASIAN:	0	0
TOTAL FEMALE HEADED:	0	AMERICAN INDIAN/ALASKAN NATIVE:	0	0
		NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0
		AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0	0
		ASIAN & WHITE:	0	0
		BLACK/AFRICAN AMERICAN & WHITE:	0	0
		AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0	0
		OTHER MULTI-RACIAL:	0	0
		ASIAN/PACIFIC ISLANDER:	0	0
		HISPANIC:	0	0
		TOTAL:	0	0

ACCOMPLISHMENT NARRATIVE: ACTIVITY IS STILL UNDERWAY AND IS REMAINING OPEN TO ALLOW ADDITIONAL ASSISTANCE TO BE AVAILABLE IN A PLANNING AREA WHERE BUSINESS IMPROVEMENTS ARE BEING RECOMMENDED. THIS NEIGHBORHOOD COMMERCIAL AREA IS LOCATED IN THE NEIGHBORHOOD PRESERVATION PROGRAM (NPP) AREA WHERE CITY AND STATE FUNDS ARE BEING TARGETED. BUSINESSES IN A TARGETED NEIGHBORHOOD WHERE INFRASTRUCTURE, HOUSING AND OTHER ASSISTANCE IS BEING PROVIDED

SHORE HABITAT FOR HUMANITY. THREE OUT OF FOUR PROJECTS WERE COMPLETED DURING THE 2001 REPORT YEAR. LHFH REQUESTED AN EXTENSION IN ORDER TO PROVIDE ASSISTANCE TO THE REMAINING PROJECT AND WAS GRANTED THAT REQUEST. THE FINAL PROJECT WAS COMPLETED BY THE END OF PROGRAM YEAR 2002.....BB 8/2003

EXTENDED ACTIVITY NARRATIVE: *****

PGM YEAR: 2001
 PROJECT: 0014 - LATINA - HIGH SCHOOL TUTORING AND MENTORING PROGRAM - LAUP
 ACTIVITY: 136 - LATINA HIGH SCHOOL TUTORING & MENTORING MATRIX CODE: 05D REG CITATION: 570.201(e) NATIONAL OBJ: LMC
 STATUS: CANCELED 07-26-02

LOCATION: DESCRIPTION:
 600 VAN RAALTE AVENUE - SERVICE FACILITY PROVIDE MENTORING AND TUTORING TO HIGH SCHOOL YOUTH TO REDUCE THE DROP-OUT RATE OF
 (HOLLAND HIGH SCHOOL WHERE STUDENTS WILL BE SE AT-RISK STUDENTS WITH A PRIMARY FOCUS ON HISPANIC FEMALE STUDENTS OR "LATINAS".
 RVED)
 HOLLAND, MI 49423

FINANCING: ACCOMPLISHMENTS:
 INITIAL FUNDING DATE: 01-03-02 PROPOSED TYPE:
 ACTIVITY ESTIMATE: 0.00 PROPOSED UNITS:
 FUNDED AMOUNT: 0.00 ACTUAL TYPE:
 UNLIQ OBLIGATIONS: 0.00 ACTUAL UNITS:
 DRAWN THRU PGM YR: 0.00
 DRAWN IN PGM YR: 0.00

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NUMBER OF PERSONS ASSISTED:		TOTAL #	#HISPANIC
TOTAL LOW/MOD:	0	0	0
TOTAL LOW:	0	0	0
TOTAL EXTREMELY LOW:	0	0	0
TOTAL FEMALE HEADED:	0	0	0
	WHITE:	0	0
	BLACK/AFRICAN AMERICAN:	0	0
	ASIAN:	0	0
	AMERICAN INDIAN/ALASKAN NATIVE:	0	0
	NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0
	AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0	0
	ASIAN & WHITE:	0	0
	BLACK/AFRICAN AMERICAN & WHITE:	0	0
	AM. INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0	0
	OTHER MULTI-RACIAL:	0	0
	ASIAN/PACIFIC ISLANDER:	0	0

HISPANIC: 0 0
TOTAL: 0 0

ACCOMPLISHMENT NARRATIVE: *****

EXTENDED ACTIVITY NARRATIVE: *****

PGM YEAR: 2002
PROJECT: 0001 - HOME REPAIR PROGRAM - CITY OF HOLLAND
ACTIVITY: 137 - HOME REPAIR PROGRAM - CITY OF HOLLAND MATRIX CODE: 14A REG CITATION: 570.202 NATIONAL OBJ: LMH
STATUS: UNDERWAY

LOCATION: CITY HALL - 270 RIVER AVENUE (WHERE SERVICES ARE PROVIDED, PROGRAM IS AVAILABLE CITY-WIDE) HOLLAND, MI 49423
DESCRIPTION: PROVISION OF EMERGENCY REPAIR ASSISTANCE UP TO \$1,500 FOR VERY-LOW-INCOME (VLI) HOUSEHOLDS AND MATCHING FUNDS FOR LOW-INCOME HOUSEHOLDS UP TO \$3,500 AND UP TO \$5,000 FOR LEAD WORK.

FINANCING: ACCOMPLISHMENTS:
INITIAL FUNDING DATE: 07-26-02 PROPOSED TYPE: 10 -- HOUSING UNITS
ACTIVITY ESTIMATE: 180,000.00 PROPOSED UNITS: 69
FUNDED AMOUNT: 180,000.00 ACTUAL TYPE: 10 -- HOUSING UNITS
UNLIQ OBLIGATIONS: 0.00 ACTUAL UNITS: 17
DRAWN THRU PGM YR: 64,585.81
DRAWN IN PGM YR: 64,585.81

NUMBER OF HOUSEHOLDS ASSISTED:		TOTAL #	#HISPANIC
TOTAL LOW/MOD:	0	17	3
TOTAL LOW:	0	0	0
TOTAL EXTREMELY LOW:	0	0	0
TOTAL FEMALE HEADED:	5	0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0

IDIS - C04PR03 U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT DATE: 09-05-03
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AM. INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM: 0 0
OTHER MULTI-RACIAL: 0 0
ASIAN/PACIFIC ISLANDER: 0 0
HISPANIC: 0 0
TOTAL: 17 3

ACCOMPLISHMENT NARRATIVE: THIS INCREMENT OF THE CITY OF HOLLAND'S HOME REPAIR PROGRAM IS WELL UNDERWAY WITH 25% OF THE PROJECTS PLANNED COMPLETED AT THIS TIME. FINAL COMPLETION IS EXPECTED IN PROGRAM YEAR 2003...BB 9/03

EXTENDED ACTIVITY NARRATIVE: *****

PGM YEAR: 2002
 PROJECT: 0002 - DIRECT HOMEOWNERSHIP ASSISTANCE-JUBILEE MINISTRIES
 ACTIVITY: 138 - DIRECT HOMEOWNERSHIP ASSISTANCE -JUBILEE MATRIX CODE: 13 REG CITATION: 570.201(N) NATIONAL OBJ: LMH
 STATUS: UNDERWAY

LOCATION: 341 WEST 16TH STREET - FACILITY WHERE SERVICE IS PROVIDED. AVAILABLE TO RESIDENTS CITY-WIDE HOLLAND, MI 49423
 DESCRIPTION: THE PROVISION OF DIRECT HOMEOWNERSHIP ASSISTANCE TO HOUSING PARTNERS WORKING WITH LAKESHORE HABITAT FOR HUMANITY. ASSISTANCE IS PROVIDED AFTER PROJECT COMPLETION DURING PURCHASE.

FINANCING: ACCOMPLISHMENTS:
 INITIAL FUNDING DATE: 07-26-02 PROPOSED TYPE: 04 -- HOUSEHOLDS (GENERAL)
 ACTIVITY ESTIMATE: 25,000.00 PROPOSED UNITS: 4
 FUNDED AMOUNT: 25,000.00 ACTUAL TYPE: 04 -- HOUSEHOLDS (GENERAL)
 UNLIQ OBLIGATIONS: 0.00 ACTUAL UNITS: 1
 DRAWN THRU PGM YR: 5,000.00
 DRAWN IN PGM YR: 5,000.00

NUMBER OF HOUSEHOLDS ASSISTED:		TOTAL #	#HISPANIC
TOTAL LOW/MOD:	1	1	1
TOTAL LOW:	1	0	0
TOTAL EXTREMELY LOW:	0	0	0
TOTAL FEMALE HEADED:	0	0	0
		WHITE:	0
		BLACK/AFRICAN AMERICAN:	0
		ASIAN:	0
		AMERICAN INDIAN/ALASKAN NATIVE:	0
		NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0
		AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0
		ASIAN & WHITE:	0
		BLACK/AFRICAN AMERICAN & WHITE:	0
		AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0
		OTHER MULTI-RACIAL:	0
		ASIAN/PACIFIC ISLANDER:	0
		HISPANIC:	0
		TOTAL:	1

IDIS - C04PR03

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ACCOMPLISHMENT NARRATIVE: PROGRAM HAS BEEN STARTED WITH ONE FAMILY IN A HOUSE THAT HAS BEEN REHABILITATED BY JUBILEE MINISTRIES. JUBILEE HAS REQUESTED AN EXTENSION T

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ETS AND GRAB BARS. SENIORS LIVING IN THE UNTIS ARE NOW ABLE TO EASILY
USE THOSE FACILITIES INSPITE OF PHYSICAL DISABILITIES.

EXTENDED ACTIVITY NARRATIVE: *****

PGM YEAR: 2002
PROJECT: 0004 - YOUTH PROGRAMMING - BOYS AND GIRLS CLUB OF GREATER HOLLAND
ACTIVITY: 140 - YOUTH PROGRAMMING - BOYS AND GIRLS CLUB MATRIX CODE: 05D REG CITATION: 570.201(E) NATIONAL OBJ: LMC
STATUS: COMPLETED 06-30-03

LOCATION: DESCRIPTION:
435 VAN RAALTE AVENUE (PRIMARY SERVICE FACILITY, ADDITIONAL SCHOOLS USE IN CT0224, 0225, & 0228)
HOLLAND,MI 49423 PROVIDE ACTIVITIES WHICH PROMOTE THE HEALTH, SOCIAL, EDUCATIONAL, VOCATIONAL, AND CHARACTER DEVELOPMENT OF YOUTH.

FINANCING: ACCOMPLISHMENTS:
INITIAL FUNDING DATE: 07-26-02 PROPOSED TYPE: 01 -- PEOPLE (GENERAL)
ACTIVITY ESTIMATE: 7,000.00 PROPOSED UNITS: 1010
FUNDED AMOUNT: 7,000.00 ACTUAL TYPE: 01 -- PEOPLE (GENERAL)
UNLIQ OBLIGATIONS: 0.00 ACTUAL UNITS: 1542
DRAWN THRU PGM YR: 7,000.00
DRAWN IN PGM YR: 7,000.00

NUMBER OF PERSONS ASSISTED:		TOTAL #	#HISPANIC
TOTAL LOW/MOD:	1,542	WHITE: 897	448
TOTAL LOW:	163	BLACK/AFRICAN AMERICAN: 480	239
TOTAL EXTREMELY LOW:	217	ASIAN: 135	69
TOTAL FEMALE HEADED:	500	AMERICAN INDIAN/ALASKAN NATIVE: 30	15
		NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER: 0	0
		AMERICAN INDIAN/ALASKAN NATIVE & WHITE: 0	0
		ASIAN & WHITE: 0	0
		BLACK/AFRICAN AMERICAN & WHITE: 0	0
		AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM: 0	0
		OTHER MULTI-RACIAL: 0	0
		ASIAN/PACIFIC ISLANDER: 0	0
		HISPANIC: 0	0
		TOTAL: 1,542	771

ACCOMPLISHMENT NARRATIVE: PROGRAM OPERATED BY THE BOYS AND GIRLS CLUB UNDER A ONE-YEAR SUBRECIPIENT AGREEMENT COMPLETED IN PROGRAM YEAR 2002. 34,127 YOUTH ATTENDANCE DAYS DELIVERED AT BOYS AND GIRLS CLUB FACILITY AND OTHER SCHOOL SITES . FINAL DRAW HAS BEEN COMPLETED....BB 9/03

EXTENDED ACTIVITY NARRATIVE: *****

IDIS - C04PR03

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
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PGM YEAR: 2002

PROJECT: 0006 - TRANSITIONAL HOUSING PROGRAM - GOOD SAMARITAN MINISTRIES

ACTIVITY: 142 - TRANSITIONAL HOUSING PROG. - GOOD SAM. MATRIX CODE: 05 REG CITATION: 570.201(E) NATIONAL OBJ: LMC

STATUS: COMPLETED 06-30-03

LOCATION:

513 EAST 8TH STREET - OFFICE FACILITIES
SERVICES AVAILABLE TO CITIZENS CITY-WIDE
HOLLAND,MI 49423

DESCRIPTION:

PROVIDE AFFORDABLE TRANSITIONAL HOUSING AND INTENSIVE SUPPORT SERVICES TO
HOMELESS FAMILIES FOR UP TO TWO YEARS TO DEVELOP SKILLS AND RESOURCES TO ACHIEVE
PERMANENT STABLE HOUSING.

FINANCING:

INITIAL FUNDING DATE: 07-26-02
ACTIVITY ESTIMATE: 15,000.00
FUNDED AMOUNT: 15,000.00
UNLIQ OBLIGATIONS: 0.00
DRAWN THRU PGM YR: 15,000.00
DRAWN IN PGM YR: 15,000.00

ACCOMPLISHMENTS:

PROPOSED TYPE: 01 -- PEOPLE (GENERAL)
PROPOSED UNITS: 140
ACTUAL TYPE: 01 -- PEOPLE (GENERAL)
ACTUAL UNITS: 141

NUMBER OF PERSONS ASSISTED:

TOTAL LOW/MOD: 141
TOTAL LOW: 38
TOTAL EXTREMELY LOW: 102
TOTAL FEMALE HEADED: 109

TOTAL # #HISPANIC

WHITE: 95 52
BLACK/AFRICAN AMERICAN: 36 0
ASIAN: 2 0
AMERICAN INDIAN/ALASKAN NATIVE: 0 0
NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER: 0 0
AMERICAN INDIAN/ALASKAN NATIVE & WHITE: 0 0
ASIAN & WHITE: 0 0
BLACK/AFRICAN AMERICAN & WHITE: 8 0
AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM: 0 0
OTHER MULTI-RACIAL: 0 0
ASIAN/PACIFIC ISLANDER: 0 0
HISPANIC: 0 0
TOTAL: 141 52

ACCOMPLISHMENT NARRATIVE:

PROGRAM WAS OPERATED BY GOOD SAMARITAN MINISTRIES UNDER A ONE-YEAR SUB
RECIPIENT AGREEMENT DURING PROGRAM YEAR 2002. PROGRAM IS NOW COMPLETE
D WITH 30 UNITS OF TRANSITIONAL HOUSING BEING SUPPORT BY ADMINISTRATIV
E STAFF PROVIDED BY THIS FUNDING. CDBG FUNDING IS BEING USED AS LOCAL

MATCH FOR OTHER STATE AND HUD FUNDING FOR TRANSITIONAL HOUSING.

EXTENDED ACTIVITY NARRATIVE: *****

PGM YEAR: 2002
 PROJECT: 0007 - COMMUNITY DEVELOPMENT PROGRAM - GENERAL ADMINISTRATION
 ACTIVITY: 143 - COMMUNITY DEVELOPMENT GENERAL ADMIN. MATRIX CODE: 21A REG CITATION: 570.206 NATIONAL OBJ:
 STATUS: COMPLETED 06-30-03

LOCATION: IDIS - C04PR03
 DESCRIPTION: U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
 OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
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CITY HALL - 270 RIVER AVENUE
 HOLLAND, MI 49423
 PROVIDE STAFF, SUPPLIES AND CONTRACTURAL SERVICES NECESSARY TO OPERATE THE CDBG PROGRAM.

FINANCING: ACCOMPLISHMENTS:
 INITIAL FUNDING DATE: 07-26-02 PROPOSED TYPE:
 ACTIVITY ESTIMATE: 80,910.75 PROPOSED UNITS:
 FUNDED AMOUNT: 80,910.75 ACTUAL TYPE:
 UNLIQ OBLIGATIONS: 0.00 ACTUAL UNITS:
 DRAWN THRU PGM YR: 80,910.75
 DRAWN IN PGM YR: 80,910.75

NUMBER OF ASSISTED:			TOTAL #	#HISPANIC
TOTAL LOW/MOD:	0	WHITE:	0	0
TOTAL LOW:	0	BLACK/AFRICAN AMERICAN:	0	0
TOTAL EXTREMELY LOW:	0	ASIAN:	0	0
TOTAL FEMALE HEADED:	0	AMERICAN INDIAN/ALASKAN NATIVE:	0	0
		NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0
		AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0	0
		ASIAN & WHITE:	0	0
		BLACK/AFRICAN AMERICAN & WHITE:	0	0
		AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0	0
		OTHER MULTI-RACIAL:	0	0
		ASIAN/PACIFIC ISLANDER:	0	0
		HISPANIC:	0	0
		TOTAL:	0	0

ACCOMPLISHMENT NARRATIVE: PROGRAM ADMINISTRATION OF PROGRAM YEAR 2002 IS COMPLETED. FINAL DRAW HAS BEEN COMPLETED FOR THIS ACTIVITY. ADMINISTRATIVE COST WAS KEPT WELL BELOW BUDGET IN THIS YEAR REPRESENTING ONGOING EFFORTS TO REDUCE COSTS IN THE CDBG PROGRAM AS CONGRESSIONAL BUDGET REDUCTIONS HAVE ALSO CONTINUED.

EXTENDED ACTIVITY NARRATIVE: *****

PGM YEAR: 2002
PROJECT: 0008 - PUBLIC INFORMATION - CDBG ADMIN - CITY OF HOLLAND
ACTIVITY: 144 - PUBLIC INFORMATION MATRIX CODE: 21C REG CITATION: 570.206 NATIONAL OBJ:
STATUS: COMPLETED 06-30-03

LOCATION: CITY HALL DESCRIPTION: PRINTING OF MATERIALS AND NEWSPAPER PUBLIC NOTICES FOR CITIZEN PARTICIPATION
270 RIVER AVENUE PURPOSES.
HOLLAND, MI 49423

FINANCING: ACCOMPLISHMENTS: U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT DATE: 09-05-03
INITIAL FUNDING DATE: 07-26-02 PROPOSED TYPE: OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT TIME: 09:06
ACTIVITY ESTIMATE: 1,130.55 PROPOSED UNITS: INTEGRATED DISBURSEMENT AND INFORMATION SYSTEM PAGE: 14
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FUNDED AMOUNT: 1,130.55 ACTUAL TYPE:
UNLIQ OBLIGATIONS: 0.00 ACTUAL UNITS:
DRAWN THRU PGM YR: 1,130.55
DRAWN IN PGM YR: 1,130.55

NUMBER OF ASSISTED:			TOTAL #	#HISPANIC
TOTAL LOW/MOD:	0	WHITE:	0	0
TOTAL LOW:	0	BLACK/AFRICAN AMERICAN:	0	0
TOTAL EXTREMELY LOW:	0	ASIAN:	0	0
TOTAL FEMALE HEADED:	0	AMERICAN INDIAN/ALASKAN NATIVE:	0	0
		NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0
		AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0	0
		ASIAN & WHITE:	0	0
		BLACK/AFRICAN AMERICAN & WHITE:	0	0
		AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0	0
		OTHER MULTI-RACIAL:	0	0
		ASIAN/PACIFIC ISLANDER:	0	0
		HISPANIC:	0	0
		TOTAL:	0	0

ACCOMPLISHMENT NARRATIVE: PUBLIC INFORMATION ACTIVITIES ARE COMPLETE AND DID FACILITATE THE CONSOLIDATED PLANNING PROCESS RELATED TO THE OPERATION OF 2002 CDBG PROGRAMS AND THE ALLOCATION OF 2003 CDBG FUNDING. FINAL DRAW HAS BEEN COMPLETED FOR THIS ACTIVITY....BB 9/03

EXTENDED ACTIVITY NARRATIVE: *****

PGM YEAR: 2002
PROJECT: 0009 - HOME BUYER CLOSING COST ASSISTANCE - COMMUNITY ACTION HOUSE
ACTIVITY: 145 - HOME BUYER DOWN PAYMENT/CLOSING COST ASS MATRIX CODE: 13 REG CITATION: 570.201(N) NATIONAL OBJ: LMH
STATUS: CANCELED 09-03-03

LOCATION: 345 WEST 14TH STREET - SERVICE FACILITY
ASSISTANCE AVAILABLE TO CITIZENS CITY-WIDE
HOLLAND, MI 49423
DESCRIPTION: MAINTAIN AND INCREASE HOMEOWNERSHIP IN THE CITY OF HOLLAND THROUGH THE PROVISION OF DOWN-PAYMENT AND CLOSING COST ASSISTANCE COUPLED WITH HOMEOWNERSHIP EDUCATION PROGRAMS.

FINANCING: ACCOMPLISHMENTS:
INITIAL FUNDING DATE: 07-26-02 PROPOSED TYPE: 04 -- HOUSEHOLDS (GENERAL)
ACTIVITY ESTIMATE: 0.00 PROPOSED UNITS: 7
FUNDED AMOUNT: 0.00 ACTUAL TYPE: 04 -- HOUSEHOLDS (GENERAL)
UNLIQ OBLIGATIONS: 0.00 ACTUAL UNITS:
DRAWN THRU PGM YR: 0.00
DRAWN IN PGM YR: 0.00

IDIS - C04PR03 U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT DATE: 09-05-03
OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT TIME: 09:06
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NUMBER OF HOUSEHOLDS ASSISTED:		TOTAL #	#HISPANIC
TOTAL LOW/MOD:	0	0	0
TOTAL LOW:	0	0	0
TOTAL EXTREMELY LOW:	0	0	0
TOTAL FEMALE HEADED:	0	0	0
	WHITE:	0	0
	BLACK/AFRICAN AMERICAN:	0	0
	ASIAN:	0	0
	AMERICAN INDIAN/ALASKAN NATIVE:	0	0
	NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0
	AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0	0
	ASIAN & WHITE:	0	0
	BLACK/AFRICAN AMERICAN & WHITE:	0	0
	AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0	0
	OTHER MULTI-RACIAL:	0	0
	ASIAN/PACIFIC ISLANDER:	0	0
	HISPANIC:	0	0
	TOTAL:	0	0

ACCOMPLISHMENT NARRATIVE: PROGRAM WAS IN OPERATION DURING PROGRAM YEAR 2002 AND WAS GOVERNED BY A ONE-YEAR SUBRECIPIENT AGREEMENT WITH COMMUNITY ACTION HOUSE. PROGRAM WAS AVAILABLE BUT WAS HAMPERED BY RISING HOME PRICES AND THE UNAVAILABILITY OF AFFORDABLE PRICED HOMES. NO HOMEOWNERS WERE ASSISTED AND THE AGREEMENT HAS EXPIRED. THEREFORE, UNUSED FUNDS WILL BE REPROGRAMME

D TO ANOTHER USE...BB 9/03

EXTENDED ACTIVITY NARRATIVE: *****

PGM YEAR: 2002
PROJECT: 0010 - GUARANTEED SECURITY DEPOSIT PROGRAM - COMMUNITY ACTION HOUSE
ACTIVITY: 146 - GUARANTEED SECURITY DEPOSIT PROG. - CAH MATRIX CODE: 05T REG CITATION: 570.201(E) NATIONAL OBJ: LMH
STATUS: COMPLETED 06-30-03

LOCATION: 345 WEST 14TH STREET - SERVICE FACILITY
ASSISTANCE AVAILABLE TO RESIDENTS CITY-WIDE HOLLAND,MI 49423
DESCRIPTION: PROVIDE GUARANTEED SECURITY DEPOSITS AND CASE MANAGEMENT FOR LOW-INCOME FAMILITES UNABLE TO PAY UP-FRONT HOUSING SECURITY DEPOSITS TO PREVENT THEM FROM BECOMING HOMELESS.
FINANCING: ACCOMPLISHMENTS:
INITIAL FUNDING DATE: 07-26-02 PROPOSED TYPE: 04 -- HOUSEHOLDS (GENERAL)
ACTIVITY ESTIMATE: 3,796.30 PROPOSED UNITS: 48
FUNDED AMOUNT: 3,796.30 ACTUAL TYPE: 04 -- HOUSEHOLDS (GENERAL)
UNLIQ OBLIGATIONS: 0.00 ACTUAL UNITS: 7
DRAWN THRU PGM YR: 3,796.30
DRAWN IN PGM YR: 3,796.30

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NUMBER OF HOUSEHOLDS ASSISTED: TOTAL # #HISPANIC
TOTAL LOW/MOD: 7 WHITE: 7 3
TOTAL LOW: 0 BLACK/AFRICAN AMERICAN: 0 0
TOTAL EXTREMELY LOW: 7 ASIAN: 0 0
TOTAL FEMALE HEADED: 3 AMERICAN INDIAN/ALASKAN NATIVE: 0 0
NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER: 0 0
AMERICAN INDIAN/ALASKAN NATIVE & WHITE: 0 0
ASIAN & WHITE: 0 0
BLACK/AFRICAN AMERICAN & WHITE: 0 0
AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM: 0 0
OTHER MULTI-RACIAL: 0 0
ASIAN/PACIFIC ISLANDER: 0 0
HISPANIC: 0 0
TOTAL: 7 3

ASIAN/PACIFIC ISLANDER:	0	0
HISPANIC:	0	0
TOTAL:	25	9

ACCOMPLISHMENT NARRATIVE: PROGRAM WAS OPERATED BY JUBILEE MINISTRIES UNDER A ONE-YEAR SUBRECIPIENT AGREEMENT COMPLETED DURING PROGRAM YEAR 2002. 4 BUSINESSES ENTERED INTO TWO-YEAR BUSINESS ASSISTANCE AGREEMENTS WITH JUBILEE. 16 BUSINESSES WERE ASSISTED WITH DEVELOPING BUSINESS PLANS, 25 CLIENTS RECEIVED ASSISTANCE. 72 LEADERSHIP TEAM CONTACTS WITH BUSINESSES WERE PROVIDED.

EXTENDED ACTIVITY NARRATIVE: *****

PGM YEAR: 2002
 PROJECT: 0012 - GROWTH CONNECTIONS - HOLLAND HOSPITAL
 ACTIVITY: 148 - GROWTH CONNECTIONS - HOLLAND HOSPITAL MATRIX CODE: 05M REG CITATION: 570.201(E) NATIONAL OBJ: LMC
 STATUS: COMPLETED 06-30-03

LOCATION: 602 MICHIGAN AVENUE - SERVICE FACILITY
 SERVICES ARE AVAILABLE CITY-WIDE
 HOLLAND, MI 49423

DESCRIPTION: PROVIDE EARLY INTERVENTION, SUPPORT, AND EDUCATION TO THE PARENTS OF EVERY BABY BORN AT THE HOLLAND COMMUNITY HOSPITAL WHILE PROVIDING LINKS BETWEEN SERVICES AND FAMILIES IN NEED.

FINANCING: ACCOMPLISHMENTS:

INITIAL FUNDING DATE:	07-26-02	PROPOSED TYPE:	01 -- PEOPLE (GENERAL)
ACTIVITY ESTIMATE:	8,500.00	PROPOSED UNITS:	400
FUNDED AMOUNT:	8,500.00	ACTUAL TYPE:	01 -- PEOPLE (GENERAL)
UNLIQ OBLIGATIONS:	0.00	ACTUAL UNITS:	270
DRAWN THRU PGM YR:	8,500.00		
DRAWN IN PGM YR:	8,500.00		

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NUMBER OF HOUSEHOLDS ASSISTED:		TOTAL #	#HISPANIC
TOTAL LOW/MOD:	270	262	262
TOTAL LOW:	86	8	8
TOTAL EXTREMELY LOW:	162	0	0
TOTAL FEMALE HEADED:	75	0	0
		0	0

WHITE:
 BLACK/AFRICAN AMERICAN:
 ASIAN:
 AMERICAN INDIAN/ALASKAN NATIVE:
 NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:

AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0	0
ASIAN & WHITE:	0	0
BLACK/AFRICAN AMERICAN & WHITE:	0	0
AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0	0
OTHER MULTI-RACIAL:	0	0
ASIAN/PACIFIC ISLANDER:	0	0
HISPANIC:	0	0
TOTAL:	270	270

ACCOMPLISHMENT NARRATIVE: PROGRAM OPERATED BY HOLLAND COMMUNITY HOSPITAL FOUNDATION UNDER A ONE-YEAR SUBRECIPIENT AGREEMENT COMPLETED IN PROGRAM YEAR 2002. 845 PHONE CONTACTS MADE WITH SPANISH SPEAKING HOUSEHOLDS RESULTING IN 369 REFERRALS. 591 SPANISH LANGUAGE NEWSLETTERS DISTRIBUTED DIRECTLY TO CLIENTS. HISPANIC HOUSEHOLDS WITH RECENT NEWBORN BABIES FROM HOLLAND HOSPITAL WERE CONNECTED WITH POST NATAL RESOURCES AND SERVICES IN THE PROGRAM.

EXTENDED ACTIVITY NARRATIVE: *****

PGM YEAR: 2002
 PROJECT: 0013 - EMPLOYMENT ASSISTANCE PROGRAM - JUBILEE MINISTRIES
 ACTIVITY: 149 - EMPLOYMENT ASSISTANCE PROGRAM-JUBILEE MN MATRIX CODE: 05H REG CITATION: 570.201(E) NATIONAL OBJ: LMC
 STATUS: COMPLETED 06-30-03

LOCATION:	DESCRIPTION:
427 MAPLE AVENUE - SERVICE FACILITY	IMPROVE THE EMPLOYMENT PROSPECTS OF UNEMPLOYED OR UNDER-EMPLOYED PERSONS THROUGH
SERVICES ARE AVAILABLE TO RESIDENTS CITY-WIDE	CAREER ASSESSMENTS/CLIENT PROFILE, IMPROVING INTERVIEW AND PERSONAL SKILL
HOLLAND,MI 49423	DEVELOPMENT & OTHER ASSISTANCE
FINANCING:	ACCOMPLISHMENTS:
INITIAL FUNDING DATE: 07-26-02	PROPOSED TYPE: 01 -- PEOPLE (GENERAL)
ACTIVITY ESTIMATE: 7,000.00	PROPOSED UNITS: 75
FUNDED AMOUNT: 7,000.00	ACTUAL TYPE: 01 -- PEOPLE (GENERAL)
UNLIQ OBLIGATIONS: 0.00	ACTUAL UNITS: 69
DRAWN THRU PGM YR: 7,000.00	
DRAWN IN PGM YR: 7,000.00	

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NUMBER OF PERSONS ASSISTED:

TOTAL # #HISPANIC

TOTAL LOW/MOD:	66	WHITE:	38	9
TOTAL LOW:	9	BLACK/AFRICAN AMERICAN:	29	0
TOTAL EXTREMELY LOW:	50	ASIAN:	1	0
TOTAL FEMALE HEADED:	36	AMERICAN INDIAN/ALASKAN NATIVE:	0	0
		NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0
		AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	1	0
		ASIAN & WHITE:	0	0
		BLACK/AFRICAN AMERICAN & WHITE:	0	0
		AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0	0
		OTHER MULTI-RACIAL:	0	0
		ASIAN/PACIFIC ISLANDER:	0	0
		HISPANIC:	0	0
		TOTAL:	69	9

ACCOMPLISHMENT NARRATIVE: PROGRAM OPERATED BY JUBILEE MINISTRIES UNDER A ONE-YEAR SUBRECIPIENT AGREEMENT COMPLETED IN PROGRAM YEAR 2002. 34 UNEMPLOYED OR UNDEREMPLOYED CLIENTS OBTAINED NEW EMPLOYMENT THROUGH THE PROGRAM IN A JOB MARKET THAT HAS BEEN SHRINKING. CLIENTS ARE ASSISTED WITH CAREER ASSESSMENTS, IMPROVING INTERVIEW SKILLS AND PERSONAL SKILL DEVELOPMENT AS A STEP TOWARD BETTER EMPLOYMENT BOTH NOW AND IN THE FUTURE...BB 9/03

EXTENDED ACTIVITY NARRATIVE: *****

PGM YEAR: 2002
PROJECT: 0014 - LEAP MIDDLE SCHOOL TUTORING AND MENTORING -CORE CITY CCD
ACTIVITY: 150 - LEAP MIDDLE SCHOOL TUTORING & MENTORING MATRIX CODE: 05L REG CITATION: 570.201(E) NATIONAL OBJ: LMC
STATUS: COMPLETED 06-30-03

LOCATION:	21 WEST 16TH STREET - SERVICE FACILITY	DESCRIPTION:	PROVIDE AFTER-SCHOOL TUTORING, MENTORING AND RECREATIONAL ACTIVITIES FOR MIDDLE SCHOOL YOUTH IN THE CORE AREAS OF EDUCATION, LEADERSHIP DEVELOPMENT, CULTURAL ENRICHMENT AND MORE.
	SERVICES ARE AVAILABLE TO RESIDENTS CITY-WIDE		
	HOLLAND,MI 49423		

FINANCING:		ACCOMPLISHMENTS:	
INITIAL FUNDING DATE:	07-26-02	PROPOSED TYPE:	01 -- PEOPLE (GENERAL)
ACTIVITY ESTIMATE:	7,000.00	PROPOSED UNITS:	65
FUNDED AMOUNT:	7,000.00	ACTUAL TYPE:	01 -- PEOPLE (GENERAL)
UNLIQ OBLIGATIONS:	0.00	ACTUAL UNITS:	66
DRAWN THRU PGM YR:	7,000.00		
DRAWN IN PGM YR:	7,000.00		

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NUMBER OF PERSONS ASSISTED:		TOTAL #	#HISPANIC
TOTAL LOW/MOD:	0	WHITE:	26
TOTAL LOW:	0	BLACK/AFRICAN AMERICAN:	34
TOTAL EXTREMELY LOW:	0	ASIAN:	1
TOTAL FEMALE HEADED:	6	AMERICAN INDIAN/ALASKAN NATIVE:	0
		NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0
		AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0
		ASIAN & WHITE:	0
		BLACK/AFRICAN AMERICAN & WHITE:	4
		AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	1
		OTHER MULTI-RACIAL:	0
		ASIAN/PACIFIC ISLANDER:	0
		HISPANIC:	0
		TOTAL:	66
			26

ACCOMPLISHMENT NARRATIVE: PROGRAM OPERATED BY CORE CITY CHRISTIAN COMMUNITY DEVELOPMENT ASSOCIATION UNDER A ONE-YEAR SUBRECIPIENT AGREEMENT COMPLETED IN PROGRAM YEAR 2002. 4,956 OF YOUTH TUTORING AND MENTORING SERVICES PROVIDED TO AT-RISK MIDDLE SCHOOL STUDENTS AFTER-SCHOOL AND ON SATURDAYS DURING CHEMISTRY OUTTINGS WITH HOPE COLLEGE AND GRAND VALLEY UNIVERSITY PROFESSORS. GOALS WERE EXCEEDED THROUGH INCREASED COOPERATION WITH HPS...BB 9/03

EXTENDED ACTIVITY NARRATIVE: *****

PGM YEAR: 2002
 PROJECT: 0015 - CHILD CARE ASSISTANCE - CHILD DEVELOPMENT SERVICES
 ACTIVITY: 151 - CHILD CARE ASSISTANCE - CHILD DEV. SERV. MATRIX CODE: 05L REG CITATION: 570.201(E) NATIONAL OBJ: LMC
 STATUS: COMPLETED 06-30-03

LOCATION: 77 WEST 11TH STREET - SERVICE FACILITY PROVIDE REDUCED CHILD CARE COSTS TO LOW-INCOME FAMILIES ON A SLIDING FEE SCALE.
 SERVICES AVAILABLE TO RESIDENTS CITY-WIDE
 HOLLAND,MI 49423

FINANCING: ACCOMPLISHMENTS:
 INITIAL FUNDING DATE: 07-26-02 PROPOSED TYPE: 01 -- PEOPLE (GENERAL)
 ACTIVITY ESTIMATE: 6,620.00 PROPOSED UNITS: 73
 FUNDED AMOUNT: 6,620.00 ACTUAL TYPE: 01 -- PEOPLE (GENERAL)
 UNLIQ OBLIGATIONS: 0.00 ACTUAL UNITS: 91
 DRAWN THRU PGM YR: 6,620.00
 DRAWN IN PGM YR: 6,620.00

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NUMBER OF PERSONS ASSISTED:			TOTAL #	#HISPANIC
TOTAL LOW/MOD:	88	WHITE:	77	14
TOTAL LOW:	30	BLACK/AFRICAN AMERICAN:	11	0
TOTAL EXTREMELY LOW:	51	ASIAN:	3	0
TOTAL FEMALE HEADED:	0	AMERICAN INDIAN/ALASKAN NATIVE:	0	0
		NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0
		AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0	0
		ASIAN & WHITE:	0	0
		BLACK/AFRICAN AMERICAN & WHITE:	0	0
		AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0	0
		OTHER MULTI-RACIAL:	0	0
		ASIAN/PACIFIC ISLANDER:	0	0
		HISPANIC:	0	0
		TOTAL:	91	14

ACCOMPLISHMENT NARRATIVE: PROGRAM OPERATED BY CHILD DEVELOPMENT SERVICES OF OTTAWA COUNTY INC.
UNDER A ONE-YEAR SUBRECIPIENT AGREEMENT COMPLETED IN PROGRAM YEAR 2002
100,577 CLIENT HOURS OF CHILD CARE PROVIDED.

EXTENDED ACTIVITY NARRATIVE: *****

PGM YEAR: 2002
PROJECT: 0016 - DRIVEWAY IMPROVEMENT PROGRAM - CITY OF HOLLAND - OURSTREET
ACTIVITY: 152 - DRIVEWAY IMPROVEMENT PROGRAM - OURSTREET MATRIX CODE: 14A REG CITATION: 570.202 NATIONAL OBJ: LMH
STATUS: UNDERWAY

LOCATION: 96 WEST 15TH STREET - COMMUNITY EDUCATION BUILDING - WHERE THE SERVICES ARE ADMINISTERED.
SERVICES AVAILABLE IN OURSTREET TARGET AREA.
HOLLAND,MI 49423
DESCRIPTION: PROVIDE FINANCIAL ASSISTANCE TO LOW-INCOME HOUSEHOLDS IN NEED OF REPAIRING AND/OR REPLACING THEIR DRIVEWAY.

FINANCING:		ACCOMPLISHMENTS:	
INITIAL FUNDING DATE:	07-26-02	PROPOSED TYPE:	10 -- HOUSING UNITS
ACTIVITY ESTIMATE:	40,000.00	PROPOSED UNITS:	25
FUNDED AMOUNT:	40,000.00	ACTUAL TYPE:	10 -- HOUSING UNITS
UNLIQ OBLIGATIONS:	0.00	ACTUAL UNITS:	1
DRAWN THRU PGM YR:	28.00		
DRAWN IN PGM YR:	28.00		

NUMBER OF HOUSEHOLDS ASSISTED:			TOTAL #	#HISPANIC
TOTAL LOW/MOD:	1	WHITE:	1	0
TOTAL LOW:	0	BLACK/AFRICAN AMERICAN:	0	0
TOTAL EXTREMELY LOW:	0	ASIAN:	0	0
TOTAL FEMALE HEADED:	0	AMERICAN INDIAN/ALASKAN NATIVE:	0	0
		NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0

IDIS - C04PR03

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AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0	0
ASIAN & WHITE:	0	0
BLACK/AFRICAN AMERICAN & WHITE:	0	0
AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0	0
OTHER MULTI-RACIAL:	0	0
ASIAN/PACIFIC ISLANDER:	0	0
HISPANIC:	0	0
TOTAL:	1	0

ACCOMPLISHMENT NARRATIVE: PROGRAM IS OPERATING WITH ONE PROJECT FUNDED AND COMPLETED AT THE CLOSE OF THE PROGRAM YEAR. SEVERAL PROJECTS ARE ALSO UNDER CONSTRUCTION AND/OR COMMITTED. COMPLETION IS ANTICIPATED IN PROGRAM YEAR 2003. PROGRAM IS NOW MOVING ALONG FASTER BECAUSE A PORTION OF THE FUNDS HAVE BEEN APPROVED TO BE USED FOR STAFF EXPENSE TO OPERATE THE PROGRAM.

EXTENDED ACTIVITY NARRATIVE: *****

PGM YEAR: 2002

PROJECT: 0017 - PARK THEATRE RENOVATION - PRESERVATION THROUGH PERFORMANCE

ACTIVITY: 153 - PARK THEATRE RENOVATION -PRES THRU PERFO MATRIX CODE: 14E REG CITATION: 570.202 NATIONAL OBJ: SBS

STATUS: FUNDS BUDGETED

LOCATION:

248 RIVER AVENUE
HOLLAND,MI 49423

DESCRIPTION:

RENOVATION OF THE VACANT PARK THEATRE INTO A RICHLY INTIMATE, STATE OF THE ART PERFORMANCE CENTER, TO ALLOW FOR MAXIMUM COMMUNITY USE AND PARTICIPATION.

FINANCING:

INITIAL FUNDING DATE: 07-26-02
ACTIVITY ESTIMATE: 35,000.00
FUNDED AMOUNT: 35,000.00
UNLIQ OBLIGATIONS: 0.00
DRAWN THRU PGM YR: 0.00
DRAWN IN PGM YR: 0.00

ACCOMPLISHMENTS:

PROPOSED TYPE: 11 -- PUBLIC FACILITIES
PROPOSED UNITS: 1
ACTUAL TYPE: 11 -- PUBLIC FACILITIES
ACTUAL UNITS:

NUMBER OF ASSISTED:			TOTAL #	#HISPANIC
TOTAL LOW/MOD:	0	WHITE:	0	0
TOTAL LOW:	0	BLACK/AFRICAN AMERICAN:	0	0
TOTAL EXTREMELY LOW:	0	ASIAN:	0	0
TOTAL FEMALE HEADED:	0	AMERICAN INDIAN/ALASKAN NATIVE:	0	0
		NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0
		AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0	0
		ASIAN & WHITE:	0	0
		BLACK/AFRICAN AMERICAN & WHITE:	0	0
		AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM:	0	0
		OTHER MULTI-RACIAL:	0	0
		ASIAN/PACIFIC ISLANDER:	0	0

IDIS - C04PR03

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
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HISPANIC:	0	0
TOTAL:	0	0

ACCOMPLISHMENT NARRATIVE: THE RENOVATION OF PARK THEATRE HAS NOT MOVED FORWARD AS ADDITIONAL FUNDING IS NEEDED TO MOVE THE PROJECT INTO CONTRUCTION. A SUBRECIPIENT AGREEMENT HAS NOT BEEN PREPARED BECAUSE THE PROJECT WAS NOT READY. FUNDS WILL REMAIN BUDGETED UNTIL JANUARY 2004 WHEN THE STATUS OF THE PROJECT WILL BE RE-EVALUATED AND OTHER USES FOR THE FUNDS WILL BE CONSIDERED...BB 9/03

EXTENDED ACTIVITY NARRATIVE: *****

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U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
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TOTAL ACTIVITY ESTIMATE	:	811,223.76
TOTAL FUNDED AMOUNT	:	811,223.76
TOTAL AMOUNT DRAWN THRU PGM YR	:	598,821.58
TOTAL AMOUNT DRAWN IN PGM YR	:	406,117.93

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
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COUNT OF CDBG ACTIVITIES WITH DISBURSEMENTS BY ACTIVITY GROUP & MATRIX CODE

	UNDERWAY ACTIVITIES		COMPLETED ACTIVITIES		PROGRAM YEAR TOTAL	
	COUNT	\$ DISBURSED	COUNT	\$ DISBURSED	COUNT	\$ DISBURSED
ACQUISITION/PROPERTY-RELATED						
Acquisition (01)	0	0.00	0	0.00	0	0.00
Disposition (02)	0	0.00	0	0.00	0	0.00
Clearance and Demolition (04)	0	0.00	0	0.00	0	0.00
Cleanup of Contaminated Sites/Brownfields (04A)	0	0.00	0	0.00	0	0.00
Relocation (08)	0	0.00	0	0.00	0	0.00
	-----		-----		-----	
	0	0.00	0	0.00	0	0.00
ECONOMIC DEVELOPMENT						
Rehab: Publicly/Privately Owned C/I (14E)	2	955.00	0	0.00	2	955.00
C/I Land Acquisition/Disposition (17A)	0	0.00	0	0.00	0	0.00
C/I Infrastructure Development (17B)	0	0.00	0	0.00	0	0.00
C/I Building Acquisition, Construction, Rehab (17C)	0	0.00	0	0.00	0	0.00
Other C/I Improvements (17D)	0	0.00	0	0.00	0	0.00
ED Direct Financial Assistance to For-Profits (18A)	0	0.00	0	0.00	0	0.00
ED Direct Technical Assistance (18B)	0	0.00	0	0.00	0	0.00
Micro-Enterprise Assistance (18C)	0	0.00	1	13,060.00	1	13,060.00
	-----		-----		-----	
	2	955.00	1	13,060.00	3	14,015.00
HOUSING						
Loss of Rental Income (09)	0	0.00	0	0.00	0	0.00
Construction of Housing (12)	0	0.00	0	0.00	0	0.00
Direct Homeownership Assistance (13)	1	5,000.00	2	5,000.00	3	10,000.00
Rehab: Single-Unit Residential (14A)	2	64,613.81	2	154,745.02	4	219,358.83
Rehab: Multi-Unit Residential (14B)	0	0.00	1	15,000.00	1	15,000.00
Public Housing Modernization (14C)	0	0.00	0	0.00	0	0.00
Rehab: Other Publicly Owned Residential Buildings (14D)	0	0.00	0	0.00	0	0.00
Energy Efficiency Improvements (14F)	0	0.00	0	0.00	0	0.00
Acquisition for Rehab (14G)	0	0.00	0	0.00	0	0.00
Rehab Administration (14H)	0	0.00	0	0.00	0	0.00
Lead-Based Paint/Lead Hazard Test/Abatement (14I)	0	0.00	0	0.00	0	0.00
Code Enforcement (15)	0	0.00	0	0.00	0	0.00
Residential Historic Preservation (16A)	0	0.00	0	0.00	0	0.00
CDBG Operation and Repair of Foreclosed Property (19E)	0	0.00	0	0.00	0	0.00
	-----		-----		-----	
	3	69,613.81	5	174,745.02	8	244,358.83
PUBLIC FACILITIES/IMPROVEMENTS						
Public Facilities and Improvements - General (03)	0	0.00	0	0.00	0	0.00
Senior Centers (03A)	0	0.00	0	0.00	0	0.00

Abused and Neglected Children (05N)	0	0.00	0	0.00	0	0.00
Mental Health Services (05O)	0	0.00	0	0.00	0	0.00
Screening for Lead-Based Paint/Hazards/Poisoning (05P)	0	0.00	0	0.00	0	0.00
Subsistence Payments (05Q)	0	0.00	0	0.00	0	0.00
Homeownership Assistance - Not Direct (05R)	0	0.00	0	0.00	0	0.00
Rental Housing Subsidies - HOME TBRA (05S)	0	0.00	0	0.00	0	0.00
Security Deposits (05T)	0	0.00	1	3,796.30	1	3,796.30
	-----	-----	-----	-----	-----	-----
	0	0.00	9	61,916.30	9	61,916.30

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COUNT OF CDBG ACTIVITIES WITH DISBURSEMENTS BY ACTIVITY GROUP & MATRIX CODE

	UNDERWAY ACTIVITIES		COMPLETED ACTIVITIES		PROGRAM YEAR TOTAL	
	COUNT	\$ DISBURSED	COUNT	\$ DISBURSED	COUNT	\$ DISBURSED
PLANNING/ADMINISTRATIVE						
HOME Adm/Planning Costs of PJ -not part of 5% Adm cap(19A)	0	0.00	0	0.00	0	0.00
HOME CHDO Operating Costs - not part of 5% Admin cap (19B)	0	0.00	0	0.00	0	0.00
Planning (20)	0	0.00	0	0.00	0	0.00
General Program Administration (21A)	0	0.00	1	80,910.75	1	80,910.75
Indirect Costs (21B)	0	0.00	0	0.00	0	0.00
Public Information (21C)	0	0.00	1	1,130.55	1	1,130.55
Fair Housing Activities - subject to 20% Admin cap (21D)	0	0.00	2	3,786.50	2	3,786.50
Submissions or Applications for Federal Programs (21E)	0	0.00	0	0.00	0	0.00
HOME Rental Subsidy Payments - subject to 5% cap (21F)	0	0.00	0	0.00	0	0.00
HOME Security Deposits - subject to 5% cap (21G)	0	0.00	0	0.00	0	0.00
HOME Admin/Planning Costs of PJ - subject to 5% cap (21H)	0	0.00	0	0.00	0	0.00
HOME CHDO Operating Expenses - subject to 5% cap (21I)	0	0.00	0	0.00	0	0.00
	-----	-----	-----	-----	-----	-----
	0	0.00	4	85,827.80	4	85,827.80
OTHER						
Interim Assistance (06)	0	0.00	0	0.00	0	0.00
Urban Renewal Completion (07)	0	0.00	0	0.00	0	0.00
Privately Owned Utilities (11)	0	0.00	0	0.00	0	0.00
CDBG Non-Profit Organization Capacity Building (19C)	0	0.00	0	0.00	0	0.00
CDBG Assistance to Institutes of Higher Education (19D)	0	0.00	0	0.00	0	0.00
Planned Repayment of Section 108 Loan Principal (19F)	0	0.00	0	0.00	0	0.00
Unplanned Repayment of Section 108 Loan Principal (19G)	0	0.00	0	0.00	0	0.00
State CDBG Technical Assistance to Grantees (19H)	0	0.00	0	0.00	0	0.00
Unprogrammed Funds (22)	0	0.00	0	0.00	0	0.00
HOPWA (31)	0	0.00	0	0.00	0	0.00
HOPWA Grantee Activity (31A)	0	0.00	0	0.00	0	0.00
HOPWA Grantee Administration (31B)	0	0.00	0	0.00	0	0.00
HOPWA Project Sponsor Activity (31C)	0	0.00	0	0.00	0	0.00

HOPWA Project Sponsor Administration (31D)	0	0.00	0	0.00	0	0.00
	-----		-----		-----	
	0	0.00	0	0.00	0	0.00
TOTALS	5	70,568.81	19	335,549.12	24	406,117.93

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CDBG SUM OF ACTUAL ACCOMPLISHMENTS FROM THE C04MA04 SCREEN BY ACTIVITY GROUP AND ACCOMPLISHMENT TYPE

	UNDERWAY ACTIVITIES	COMPLETED ACTIVITIES	TOTAL ACTIVITIES
ACQUISITION/PROPERTY-RELATED			
ECONOMIC DEVELOPMENT			
Rehab: Publicly/Privatey Owned C/I (14E)			
Businesses	1	0	1
Micro-Enterprise Assistance (18C)			
Businesses	0	25	25
CATEGORY TOTALS	-----	-----	-----
Businesses	1	25	26
HOUSING			
Direct Homeownership Assistance (13)			
Households	1	4	5
Rehab: Single-Unit Residential (14A)			
Housing Units	18	68	86
Rehab: Multi-Unit Residential (14B)			
Housing Units	0	300	300
CATEGORY TOTALS	-----	-----	-----
Households	1	4	5
Housing Units	18	368	386

PUBLIC FACILITIES/IMPROVEMENTS

PUBLIC SERVICES

Public Services - General (05)			
Persons	0	141	141
Youth Services (05D)			
Persons	0	1,542	1,542
Employment Training (05H)			
Persons	0	69	69
Child Care Services (05L)			
Persons	0	262	262
Health Services (05M)			
Persons	0	270	270
Security Deposits (05T)			
Households	0	7	7
 CATEGORY TOTALS	-----	-----	-----
Persons	0	2,284	2,284
Households	0	7	7

PLANNING/ADMINISTRATIVE

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CDBG SUM OF ACTUAL ACCOMPLISHMENTS FROM THE C04MA04 SCREEN BY ACTIVITY GROUP AND ACCOMPLISHMENT TYPE

	UNDERWAY	COMPLETED	TOTAL
	ACTIVITIES	ACTIVITIES	ACTIVITIES
OTHER			
 TOTAL OF ACTUAL ACCOMPLISHMENTS FROM THE C04MA04 SCREEN			
Persons	0	2,284	2,284
Households	1	11	12
Housing Units	18	368	386
Public Facilities	0	0	0
Feet/Public Utilities	0	0	0
Organizations	0	0	0
Businesses	1	25	26
Jobs	0	0	0
Loans	0	0	0

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U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
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CDBG BENEFICIARIES BY RACIAL/ETHNIC CATEGORY

***** HOUSING *****						
	Persons		Households		Not Specified	
	-----		-----		-----	
	Tot#	#Hispanic	Tot#	#Hispanic	Tot#	#Hispanic
	----	-----	----	-----	----	-----
WHITE:	0	0	443	63	0	0
BLACK/AFRICAN AMERICAN:	0	0	8	1	0	0
ASIAN:	0	0	0	0	0	0
AMERICAN INDIAN/ALASKAN NATIVE:	0	0	1	0	0	0
NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0	0	0	0	0
AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0	0	0	0	0	0
ASIAN & WHITE:	0	0	0	0	0	0
BLACK/AFRICAN AMERICAN & WHITE:	0	0	0	0	0	0
AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM.:	0	0	0	0	0	0
OTHER MULTI-RACIAL:	0	0	0	0	0	0

ASIAN/PACIFIC ISLANDER:	0	0	0	0	0	0
HISPANIC:	0	0	0	0	0	0
TOTAL:	0	0	452	64	0	0

***** NON-HOUSING *****

	Persons		Households		Not Specified	
	-----		-----		-----	
	Tot#	#Hispanic	Tot#	#Hispanic	Tot#	#Hispanic
	----	-----	----	-----	----	-----
WHITE:	1,235	636	269	265	0	0
BLACK/AFRICAN AMERICAN:	613	239	8	8	0	0
ASIAN:	145	69	0	0	0	0
AMERICAN INDIAN/ALASKAN NATIVE:	30	15	0	0	0	0
NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0	0	0	0	0
AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	1	0	0	0	0	0
ASIAN & WHITE:	0	0	0	0	0	0
BLACK/AFRICAN AMERICAN & WHITE:	13	0	0	0	0	0
AM. INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM.:	2	0	0	0	0	0
OTHER MULTI-RACIAL:	0	0	0	0	0	0
ASIAN/PACIFIC ISLANDER:	0	0	0	0	0	0
HISPANIC:	0	0	0	0	0	0
TOTAL:	2,039	959	277	273	0	0

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***** TOTAL *****

	Persons		Households		Not Specified	
	-----		-----		-----	
	Tot#	#Hispanic	Tot#	#Hispanic	Tot#	#Hispanic
	----	-----	----	-----	----	-----
WHITE:	1,235	636	712	328	0	0
BLACK/AFRICAN AMERICAN:	613	239	16	9	0	0
ASIAN:	145	69	0	0	0	0
AMERICAN INDIAN/ALASKAN NATIVE:	30	15	1	0	0	0
NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0	0	0	0	0
AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	1	0	0	0	0	0
ASIAN & WHITE:	0	0	0	0	0	0

BLACK/AFRICAN AMERICAN & WHITE:	13	0	0	0	0	0
AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM.:	2	0	0	0	0	0
OTHER MULTI-RACIAL:	0	0	0	0	0	0
ASIAN/PACIFIC ISLANDER:	0	0	0	0	0	0
HISPANIC:	0	0	0	0	0	0
TOTAL:	2,039	959	729	337	0	0

CDBG BENEFICIARIES BY INCOME CATEGORY

	EXTREMELY LOW <=30%	LOW >30% and <=50%	MOD >50% and <=80%	TOTAL LOW-MOD	NON LOW-MOD >80%	TOTAL BENEFICIARIES
HOUSING						
Persons	0	0	0	0	0	0
Households	151	175	102	428	24	452
Not Specified	0	0	0	0	0	0
NON-HOUSING						
Persons	502	263	1,195	1,960	79	2,039
Households	169	86	22	277	0	277
Not Specified	0	0	0	0	0	0
TOTAL						
Persons	502	263	1,195	1,960	79	2,039
Households	320	261	124	705	24	729
Not Specified	0	0	0	0	0	0

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HOME DISBURSEMENTS AND UNIT COMPLETIONS

ACTIVITY TYPE	DISBURSED AMOUNT	UNITS COMPLETED	UNITS OCCUPIED
-----	-----	-----	-----
RENTALS	0.00	0	0
TBRA FAMILIES	0.00	0	0
FIRST-TIME HOMEBUYERS	0.00	0	0

EXISTING HOMEOWNERS	0.00	0	0
TOTAL, RENTALS AND TBRA	0.00	0	0
TOTAL, HOMEBUYERS AND HOMEOWNERS	0.00	0	0
	-----	-----	-----
	0.00	0	0

HOME UNIT COMPLETIONS BY PERCENT OF AREA MEDIAN INCOME

ACTIVITY TYPE	0% - 30%	31% - 50%	51% - 60%	61% - 80%	TOTAL 0% - 60%	TOTAL 0% - 80%	REPORTED AS VACANT
-----	-----	-----	-----	-----	-----	-----	-----
RENTALS	0	0	0	0	0	0	0
TBRA FAMILIES	0	0	0	0	0	0	0
FIRST-TIME HOMEBUYERS	0	0	0	0	0	0	0
EXISTING HOMEOWNERS	0	0	0	0	0	0	0
TOTAL, RENTALS AND TBRA	0	0	0	0	0	0	0
TOTAL, HOMEBUYERS AND HOMEOWNERS	0	0	0	0	0	0	0
	-----	-----	-----	-----	-----	-----	-----
	0	0	0	0	0	0	0

IDIS - C04PR23

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HOME UNIT COMPLETIONS BY RACIAL/ETHNIC CATEGORY

TBRA FIRST-TIME

	RENTALS		FAMILIES		HOMEBUYERS	
	Tot#	#Hispanic	Tot#	#Hispanic	Tot#	#Hispanic
WHITE:	0	0	0	0	0	0
BLACK/AFRICAN AMERICAN:	0	0	0	0	0	0
ASIAN:	0	0	0	0	0	0
AMERICAN INDIAN/ALASKAN NATIVE:	0	0	0	0	0	0
NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0	0	0	0	0
AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0	0	0	0	0	0
ASIAN & WHITE:	0	0	0	0	0	0
BLACK/AFRICAN AMERICAN & WHITE:	0	0	0	0	0	0
AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM.:	0	0	0	0	0	0
OTHER MULTI-RACIAL:	0	0	0	0	0	0
ASIAN/PACIFIC ISLANDER:	0	0	0	0	0	0
HISPANIC:	0	0	0	0	0	0
TOTAL:	0	0	0	0	0	0

	EXISTING HOMEOWNERS		TOTAL, RENTALS AND TBRA		TOTAL, HOMEBUYERS AND HOMEOWNERS		TOTAL, RENTALS AND TBRA + TOTAL, HOMEBUYERS AND HOMEOWNERS	
	Tot#	#Hispanic	Tot#	#Hispanic	Tot#	#Hispanic	Tot#	#Hispanic
WHITE:	0	0	0	0	0	0	0	0
BLACK/AFRICAN AMERICAN:	0	0	0	0	0	0	0	0
ASIAN:	0	0	0	0	0	0	0	0
AMERICAN INDIAN/ALASKAN NATIVE:	0	0	0	0	0	0	0	0
NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER:	0	0	0	0	0	0	0	0
AMERICAN INDIAN/ALASKAN NATIVE & WHITE:	0	0	0	0	0	0	0	0
ASIAN & WHITE:	0	0	0	0	0	0	0	0
BLACK/AFRICAN AMERICAN & WHITE:	0	0	0	0	0	0	0	0
AM.INDIAN/ALASKAN NATIVE & BLACK/AFRICAN AM.:	0	0	0	0	0	0	0	0
OTHER MULTI-RACIAL:	0	0	0	0	0	0	0	0
ASIAN/PACIFIC ISLANDER:	0	0	0	0	0	0	0	0
HISPANIC:	0	0	0	0	0	0	0	0
TOTAL:	0	0	0	0	0	0	0	0

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PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	249,762.52
02 ENTITLEMENT GRANT	428,000.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	17,012.14
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	3,774.25
08 TOTAL AVAILABLE (SUM, LINES 01-07)	698,548.91

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	320,290.13
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	320,290.13
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	85,827.80
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	406,117.93
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	292,430.98

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	15,000.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	304,335.13
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	319,335.13
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	99.70%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY	PY	PY
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION			0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS			0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)			0.00%

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PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27	DISBURSED IN IDIS FOR PUBLIC SERVICES	61,916.30
28	PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29	PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30	ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31	TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	61,916.30
32	ENTITLEMENT GRANT	428,000.00
33	PRIOR YEAR PROGRAM INCOME	14,884.00
34	ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	-7,195.00
35	TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	435,689.00
36	PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	14.21%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37	DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	85,827.80
38	PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39	PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40	ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41	TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	85,827.80
42	ENTITLEMENT GRANT	428,000.00
43	CURRENT YEAR PROGRAM INCOME	17,012.14
44	ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	3,774.25
45	TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	448,786.39
46	PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.12%

IDIS - C04PR26

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DATE: 09-05-03
TIME: 13:26
PAGE: 3

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

NONE FOUND

IDIS - C04PR26

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DATE: 09-05-03
TIME: 13:26
PAGE: 4

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	MATRIX CODE	NTL OBJ	DRAWN AMOUNT
2002	0003	139	RESTHAVEN HANDICAP BATHROOM IMPROVEMENTS	14B	LMH	1,500.00
2002	0003	139	RESTHAVEN HANDICAP BATHROOM IMPROVEMENTS	14B	LMH	13,500.00
TOTAL:						15,000.00

IDIS - C04PR26

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LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

PGM YEAR	PROJ ID	IDIS ACT ID	ACTIVITY NAME	MATRIX CODE	NTL OBJ	DRAWN AMOUNT
1999	0012	103	OURSTREET DRIVEWAY IMPROVEMENT PROGRAM	14A	LMH	10,500.98
2001	0001	123	OWNER HOUSING REHABILITATION PROGRAM	14A	LMH	29,176.04
2001	0001	123	OWNER HOUSING REHABILITATION PROGRAM	14A	LMH	97,428.21
2001	0001	123	OWNER HOUSING REHABILITATION PROGRAM	14A	LMH	12,122.79
2001	0001	123	OWNER HOUSING REHABILITATION PROGRAM	14A	LMH	5,517.00
2001	0002	124	DIRECT HOMEOWNERSHIP ASSISTANCE LHFH	13	LMH	5,000.00
2002	0001	137	HOME REPAIR PROGRAM - CITY OF HOLLAND	14A	LMH	8,663.60
2002	0001	137	HOME REPAIR PROGRAM - CITY OF HOLLAND	14A	LMH	47,401.75
2002	0001	137	HOME REPAIR PROGRAM - CITY OF HOLLAND	14A	LMH	8,520.46
2002	0002	138	DIRECT HOMEOWNERSHIP ASSISTANCE -JUBILEE	13	LMH	2,373.25
2002	0002	138	DIRECT HOMEOWNERSHIP ASSISTANCE -JUBILEE	13	LMH	2,626.75
2002	0004	140	YOUTH PROGRAMMING - BOYS AND GIRLS CLUB	05D	LMC	7,000.00
2002	0005	141	CHILDREN'S AFTER SCHOOL ACHIEVEMENT PROG	05L	LMC	2,625.00
2002	0005	141	CHILDREN'S AFTER SCHOOL ACHIEVEMENT PROG	05L	LMC	4,375.00
2002	0006	142	TRANSITIONAL HOUSING PROG. - GOOD SAM.	05	LMC	7,500.00
2002	0006	142	TRANSITIONAL HOUSING PROG. - GOOD SAM.	05	LMC	7,500.00

2002	0010	146	GUARANTEED SECURITY DEPOSIT PROG. - CAH	05T	LMH	1,697.73
2002	0010	146	GUARANTEED SECURITY DEPOSIT PROG. - CAH	05T	LMH	2,098.57
2002	0011	147	MICRO BUSINESS DEVELOPMENT - JUBILEE MIN	18C	LMCMC	6,582.15
2002	0011	147	MICRO BUSINESS DEVELOPMENT - JUBILEE MIN	18C	LMCMC	6,477.85
2002	0012	148	GROWTH CONNECTIONS - HOLLAND HOSPITAL	05M	LMC	3,550.00
2002	0012	148	GROWTH CONNECTIONS - HOLLAND HOSPITAL	05M	LMC	4,950.00
2002	0013	149	EMPLOYMENT ASSISTANCE PROGRAM-JUBILEE MN	05H	LMC	3,510.00
2002	0013	149	EMPLOYMENT ASSISTANCE PROGRAM-JUBILEE MN	05H	LMC	3,490.00
2002	0014	150	LEAP MIDDLE SCHOOL TUTORING & MENTORING	05L	LMC	3,200.00
2002	0014	150	LEAP MIDDLE SCHOOL TUTORING & MENTORING	05L	LMC	3,800.00
2002	0015	151	CHILD CARE ASSISTANCE - CHILD DEV. SERV.	05L	LMC	6,620.00
2002	0016	152	DRIVEWAY IMPROVEMENT PROGRAM - OURSTREET	14A	LMH	28.00

TOTAL:						304,335.13

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Part I - Assessment of Annual Performance in Achieving Five-Year Strategy

The City of Holland has Nine missions, which together with associated activities form the City's Five-Year Strategy under the *Consolidated Plan*. Activities have been developed that support and further each mission area where each mission is considered equally important. Each Mission is discussed below with an assessment of how annual performance has furthered achievement of the five-year strategy. Please refer to the actual five-year Strategy, which is enclosed with this report as Attachment I.

HOUSING MISSIONS

1) **HOMEOWNERSHIP – There will be increased opportunities for City residents to own a residence.** - Increased opportunities for homeownership were provided during the 2002-2003 program year fulfilling the intent of this mission. Opportunities and actual numbers of households assisted have generally increased during the previous five-year period of the City of Holland's Consolidated Plan. Progress during the third year of the current five-year Consolidated plan is described below:

Activity #1 - Support and promote down-payment assistance programs that are conditional on participation in or successful completion of homeownership training and budgeting programs. - Down-payment assistance programs operated with homeownership training programs are being provided by Community Action House (CAH) following the use of CDBG funds to develop a homeownership pilot program. The current program provided by CAH uses MSHDA funds for down-payments (Activity #1) to assist households with incomes at or below 60% Median Family Income (MFI). The CDBG component funded during the period of this report addresses persons between 60% MFI and 80% MFI and provided homeownership assistance to no households during the period of this report. This fell short of their planned goal of 7 households and continues a trend of decreasing homeownership activities in the City of Holland over the past couple of years. Community Action House indicated that rising house purchase prices has limited their ability to connect prepared and trained potential homeowners with houses. In spite of the off year represented by this report year, CAH intends to increase productivity in FY2003-2004 program year with another allocation of homeownership funding and a new executive director as well as a new associate director have been hired to re-energize the agency and this program. Additionally, CAH has requested and received permission to revise the homeownership program to provide direct homeownership assistance at the time of purchase rather than down-payment assistance which is limited by regulations to 50% of the down-payment needed. This will allow CAH to increase the amount of assistance for interested

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homebuyers and allow more houses to become possible for purchase given the additional assistance.

Activity #2 - Provide support to non-profits seeking to develop low-cost scattered-site owner housing with volunteers, donated materials, and assistance from real estate and banking sectors. - Lakeshore Habitat for Humanity has transitioned from using CDBG funds to acquire home sites for building new houses with homeowner-partners to direct homeownership assistance during the end financing of completed homes with those very same homeowner-partners. Lakeshore Habitat for Humanity made this change during the FY1999-2000 reporting period because the timing of the acquisitions had been a problem when opportunities to purchase vacant lots had to be acted on quickly and the review necessary for environmental and design compatibility made that difficult. As a result of that problem, the homeownership program with Habitat was redesigned to provide the assistance to the homeowners directly at the end of the project rather than in the beginning for lot acquisition. Habitat no longer has cash flow needs that require the assistance to flow at the front end of their projects so the new program design solved several administrative problems. This change meant that the four lots acquired by Habitat could not be assisted during the FY98-99 program year and the homeowners were assisted in FY1999-2000 under the new program design. Because of the effort to complete the previous year's contract Habitat was only funded to assist one additional homeowner-partner with FY2000-2001 funding and was able to completely utilize FY99-00 funding for 3 households. New funding was resumed in FY2001-2002 to fit Habitat's normal production schedule of four households per year. Habitat was able to complete 3 out of the 4 households planned in FY2001-2002 but could not complete the 4th house in time to provide end financing before the end of their subrecipient agreement with the City of Holland. Just prior to the termination of their agreement with the City of Holland, LHFH requested a contract extension in order to allow the assistance to be granted to the final project. The extension was granted and LHFH finished the final project during the program year covered by this report. LHFH was also funded in FY03-04 to resume the program and will do so with a new executive director and a new focus within the City of Holland.

Jubilee Ministries was also funded for a direct homeownership program during the program year covered by this report. Jubilee Ministries launched the program this year and was able to assist one household during their purchase of the home at the back end of the project. Three additional projects were in the process of rehabilitation but were not able to be finished before the expiration of their subrecipient agreement. Jubilee requested and was granted a one-year extension on their FY02-30 agreement. Jubilee has also achieved CHDO status and is

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leveraging \$300,000 of MSHDA money for the purchase and rehab of housing with the CDBG direct homeownership funds provided by the City of Holland for the clients that will purchase the housing. FY03-04 CDBG funding is also being provided to work with the CHDO funding provided by MSHDA.

Activity #3 - Encourage new programs that facilitate homeownership including: employer assisted homeownership program, tenant housing purchase/rehabilitation program, promotional campaigns to highlight flexible financing offered by local banks, and regular Community Education classes on homeownership financing and budgeting. - The City of Holland has encouraged and supported programs that facilitate homeownership in the following ways: a) HOPE College has continued to operate a walk-to-work program which is an employer assisted homeownership program. The Coordinator for that program is an OURSTREET board member and this has promoted cooperative ventures between the two programs; b) OURSTREET has completed funding from MSHDA to provide purchase and rehabilitation assistance for four households and now is nearing completion of Neighborhood Preservation Program (NPP) funding to assist 8 additional households; c) All of the local banks have participated in the annual housing fair sponsored by the City of Holland in the Civic Center and one local bank had regular hours in the Community Education building for a period of time helping to connect to residents of the downtown neighborhoods with flexible financing offered by local financial institutions; d) Community Action House is offering life-skill classes on a regular basis that helps clients in their system gain the knowledge to make positive steps towards financial and housing stability in conjunction with City funded guaranteed security deposit and direct homeownership assistance programs.

2) **HOUSING CONDITIONS – The residents of the City of Holland will live in safe, decent housing, which, at a minimum, meets local codes.** - The City of Holland in cooperation with several non-profit organizations continues to move toward the fulfillment of this mission. The older housing stock located in the City is constantly in need of maintenance given the age of this housing, therefore, a sustained effort is needed to maintain safe, decent housing. The complete accomplishment of this mission is difficult, however, progress is evident by the lack of dangerous structures and the number of units that have been repaired and now are positive assets to their neighborhood. These accomplishments have been realized through the following efforts:

Activity #4 - Continue support for housing rehabilitation programs through local funding and pursuit of state and federal funds provided for this purpose; Activity #5a - Continue support for the City's rental housing inspection programs to enforce the City's housing codes; and Activity #6 – Use the Ourstreet Program to target existing housing and housing-supportive programs in particularly deficient areas of the City, and develop and fund new programs to meet needs that are identified in those areas. -

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These activities involve continuation of existing rental, owner rehab and Ourstreet programs with further targeting through selective marketing, support of non-profit organizations offering similar assistance, and continuation of rental inspection and enforcement programs with education about the benefits of code compliance. All of these activities were successfully continued and additional local funding and federal funding for these programs was obtained during the period. This year, driveway improvement funds were provided in support of the Ourstreet Program and to work with the NPP program which shifted funds planned for driveways into water and sewer connections for private residences in the NPP street reconstruction area. The CDBG funds helped to keep targeted improvement plans for the target area in place when budgeting adjustments were needed to meet residents needs.

Activity #5b - Support education of property owners about the value of proactive code compliance for their property and neighborhood. The City of Holland's Department of Environmental Health has completed the revision of the housing code which involved public forums and gaining feedback and support for proposed revisions of the code. The feasibility and support for mandatory owner-occupied housing inspection program is also being utilized during point-of-sale inspections. To date DEH has implemented a pilot program for point-of-sale inspections within the Ourstreet target area.

Activity #7 - Continue to develop lead-based paint and asbestos education programs that help owners of older homes recognize potential lead and asbestos hazards and learn effective strategies to manage or eliminate the hazards. The Community Improvement Center did operate a lead education program for several years until they merged with Lakeshore Habitat for Humanity and the decision was made to drop that program. The application of new lead based paint requirements in September 2000 has prompted the City and agencies involved in housing activities to obtain training on how to implement the new regulations. The City met with agencies to discuss the impacts of these changes on existing and new programs identified the need for more lead-certified contractors and/or the need for an agency or the City to develop a lead hazard reduction program that can address lead-based paint hazards when they become part of a rehabilitation project or other housing program. Lakeshore Habitat for Humanity was operating the community paint program and was considering the redevelopment of that program into a lead hazard reduction program. That agency decided to drop the paint program and declined to develop a lead hazard reduction program stating that the development of such a program was not in keeping with their mission. As a result of this, the City of Holland has opted to provide \$1,500 of extra assistance over the \$3,500 maximum in it's Owner Housing Rehabilitation Program to give homeowners the option to pursue lead hazard reductions if they choose to.

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Activity # 8 - Facilitate non-profit organizations experienced in housing to purchase scattered-site vacant properties and work with building suppliers and contractors to rehabilitate them at a lowered cost allowing sale of such properties at an affordable price to City residents. - Purchase and rehabilitation of vacant properties is being accomplished on a small scale by Habitat for Humanity and Jubilee Ministries through the purchase and complete rehabilitation of vacant houses and the purchase of additional vacant lots. These organizations also receive CDBG funds for direct homeownership assistance during end financing and expect to do several projects involving the purchase and rehab of vacant properties. The Ourstreet program received additional funding from MSHDA in the form of federal HOME funding for the purchase and rehabilitation of eight problem properties in the Ourstreet target area for sale into homeownership. To date, Ourstreet has nearing completion of all eight properties using HOME/NPP funding also provided by MSHDA.

3) **AFFORDABILITY – Residents of the City of Holland will have the opportunity to live in housing which costs 30 percent or less, including utilities, of the household's gross income.** - Rising housing costs makes this mission more difficult in every successive year. Progress towards fulfilling this mission has occurred through progress in the activities supporting this mission as described below:

Activity #9 - Improve housing affordability by assisting housing owners to utilize energy conservation programs provided by utility companies and to make wise investments in energy conservation measures that reduces the housing cost for the residents. - The City's housing rehabilitation staff has implemented several projects involving close coordination with utility companies, banks, and non-profit organizations to utilize their financing and programs in tandem with CDBG funded housing rehabilitation to lower financed portion of rehabilitation costs and improve affordability for CDBG assisted projects. Energy improvements such as new furnaces and weatherization improvements are standard features of City/CDBG rehabilitation projects and also contribute toward increasing housing affordability of those projects.

Activity #10 - Explore the formation of an areawide housing authority as a way to address the affordability of quality rental housing on an areawide basis. - The City of Holland Housing Advisory Commission (HAC) finished and gained adoption of Housing Goals and Policies for the City of Holland in 1995 and attempted to fulfill the Consolidated Plan activities of pursuing area-wide solutions to affordability by expansion into an area-wide group through MACC membership on the commission. The HAC attempted to function on an area-wide basis to facilitate

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partnerships to promote affordable housing development, monitor state and federal programs and legislation, and the provision of housing education for the community to understand and meet those needs. This effort was approached using meetings, which allowed the HAC to promote the housing goals and policies and motivate governmental units and agencies to address and commit to these activities. The HAC is currently not meeting because it learned that a City of Holland sponsored area-wide housing group was not viewed as helpful by surrounding governments because the initiatives were regarded as “City” initiatives rather than a true regional effort. The role of the HAC is being re-evaluated and efforts to move that group to the Macatawa Area Coordinating Council (MACC) are being pursued.

The City of Holland is also a founding member of the Ottawa Area Housing Coalition (OAHC) which is a group of housing providers that are responsible to prepare the Continuum of Care for the Ottawa County Area including the City of Holland. That group is now beginning to consider the feasibility of the formation of a Housing Authority to address this activity and provide affordable permanent housing to handle the outflow from the Continuum of Care homeless families and persons. Strategic planning is being conducted by the OAHC to determine the capacity of that group to address this activity.

Activity #11 - Promote affordable scattered-site housing development through partnerships involving financial institutions, non-profit organizations, corporate sponsors, state and federal funding programs, and the City of Holland. - The City of Holland is also addressing affordability directly through the provision of PILOT (Payment In Lieu Of Taxes) funds to assist with an affordable senior development, Waverly Meadows. This program is being considered for future affordable housing developments proposed in the newly annexed area of Fillmore Township in conjunction with private developers and MSHDA. PILOT is also likely to be requested for potential housing developments that are being considered for the Holland Public School property and buildings that are being vacated and sold by that agency.

Activity #12 - Monitor state and federal programs and legislation for affordable housing and maintain contact with state and federal legislators to inform of successful programs that should be maintained to meet housing needs in the community. - Community Services and Development staff are monitoring and ascertaining City eligibility for new federal initiatives such as empowerment zones and brownfield assistance that could have an impact on housing projects located in potentially eligible areas. The City of Holland has generally not been eligible for these programs which are targeted for areas of severe distress, however, new brownfield regulation relaxation has caused the City of Holland to re-examine this program and these resources are now being pursued by a

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brownfield authority operating in the City of Holland.

Activity #13 - Continue and promote housing education programs that inform the community of the needs for housing, solutions that the community can be involved in, and the programs and resources currently available to help low-income residents obtain and maintain housing. - The City of Holland is supporting housing study, analysis, and education by cooperating with and promoting involvement in a regional disparities study being conducted by the Grand Valley Metro Council (GVMC) covering the Grand Rapids Metropolitan Statistical Area. Additionally, The City of Holland is working with the development of an economic development study known as the West Michigan Strategic Alliance that is also expected to delve into housing as it effects worker availability and the ability to sustain worker housing costs.

4) **HOUSING OPTIONS – There will be an adequate opportunity for all residents of the City to live in housing sized to meet their needs in a variety of neighborhoods.** Progress towards promoting additional housing options is occurring on a small scale at this time, however, larger scale activities envisioned in the activities supporting this mission are anticipated to be considered. The following describes progress in activities within the year covered by this report:

Activities #14 - Develop incentives for incorporating an affordable housing component in every development over 10 units. Publicize the benefits of the policy to educate the public and gain their support for the regulations. - The progress in this area is evidenced by the use of the Housing Advisory Commission recommendations in the Consolidated Plan - Five Year Strategy. Additionally, those recommendations are being used during review of housing developments and other housing matters being considered by the Planning Commission, City Council and other housing related boards and committees. The development of incentives and support for mixed-use housing developments and affordable components in every development over 10 units is expected to move into debate in public forums with the regional disparities study being conducted by the GVMC.

Activity #15 - Support housing developments that provide a mix of unit sizes and cost ranges. Put emphasis on adding small efficiency units and large family units to address identified shortfalls in those areas of the housing stock. - The City of Holland has included contract language in it's subrecipient agreements that requires new housing development activities targeted to assist low-income households to be located, to the greatest extent feasible, outside of areas that already have concentrations of low-income persons. This small step is encouraging income mixing

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throughout the MACC area that seeks to deconcentrate low-income households in low-income areas by providing assisted housing opportunities in non-low-income areas.

Activity #16 - Work with developers to identify areas and incentives in the downtown neighborhoods that would be appropriate for housing development that brings a diverse mix of incomes and in particular, attract upper and middle income households into the downtown neighborhoods. - Some progress in the development of housing in the downtown has occurred through the planning completed by the DDA and the resulting housing developed in the downtown. Their work has been promoted in a planning document for the downtown entitled "Expanding the Vision" where specific areas and types of housing development have been recommended. At this time, three new housing developments are either completed or under construction.

Activity #17 - Support fair housing education and training, testing, and enforcement to assure access to all available housing options by all residents of the City. - Fair housing education, training, and testing have continued through the efforts of the HRC as that group has conducted Fair Housing Testing in the Holland Area. Fair Housing activities in the City of Holland have resumed and accelerated after filling a vacancy in the City of Holland's Human Relations Director position. Additionally, Holland's City Council has indicated that it is not supportive of Fair Housing activities that are limited to just the City and now wants those activities to be conducted on an area-wide basis in partnership with other MACC area governmental units. Discussions with the Ottawa County Community Action Agency about jointly funded fair housing activities including a satellite Fair Housing Office and jointly funded Fair Housing testing is ongoing and is expected to result in fair housing funding for area-wide activities. Fair Housing activities with unspent CDBG funding were completed during this program year. While no change in the planned use of the funding occurred, the unused funding for Fair Housing education was moved to support publishing a new fair housing informational brochure. When the fair housing brochure was completed and printed leaving funds available for further fair housing education, the remaining funds were used by the HRC to fund a portion of the cost to print 1,000 new and revised tenant/landlord 44-page booklets with fair housing information included in the publication. Finally, the unused funding for Fair Housing training was expended for the training of housing testers in support of Fair Housing testing activities that are ongoing in the City of Holland and being considered for the metro area. Again some funds were left and available after the testers were trained. Those remaining funds were used to send HRC staff, Ourstreet housing staff and Owner Repair Program staff to fair housing training offered at the annual fair housing training held by the Grand Rapids fair housing center.

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5) **HOMELESSNESS – There will be an adequate number of housing units and services available to residents of the City experiencing an emergency housing crisis.** - Homeless shelters and homeless prevention services continue to be developed, however, transitional housing units are the biggest need given the length of time these units are needed to move households from shelters to market rate housing. Area agencies that are providing these resources and services have cooperated for several years through the emergency services network and have refined that cooperation through participation in the Continuum of Care process of planning required for MSHDA ESG, FEMA, and Homeless funding. This process has matured into the Ottawa Area Housing Coalition (mentioned earlier) which is a county-wide active group that is now responsible for continuum of care planning and other housing planning. Many agencies involved with all aspects of housing are participating regularly in this group representing a big step forward in area-wide housing planning and cooperation.

Activity #18 - Support existing emergency housing shelter programs and help establish a system for providing unduplicated counts of homeless shelter use. Ask agencies to provide intake information showing where shelter users are coming from and why households are becoming homeless. - Center for Women in Transition has completed the development of a new facility, which will increase the total amount of emergency shelter units within the area. The Holland Rescue Mission has completed it's new emergency shelter and transitional housing facility which resulted in a significant increase in the available resources and services for homeless households. As a result of this, Good Samaritan Ministries has decided to change the use of it's emergency shelters (Villa Aurora I and II) to transitional housing. The City of Holland participates in the annual preparation of a point-in-time homeless count which has improved the collection of information about homeless persons and households allowing better targeting of resources for those populations. HMIS or Homeless Management Information System implementation is moving forward and should be launched in the coming year using HUD SHP funding that was included in the OAHC application directly to HUD. Services are provided in a continuum of care that meets their needs at several stages of recovery from being homeless and coordinated to reduce the time and cost to assist these clients.

Activity #19 - Work with non-profits to meet the need for more transitional housing services on a city and area-wide basis. - Continued resource expansion in support of transitional housing has come from the cooperative management of transitional housing by Community Action House, Center for Women in Transition, and Good Samaritan Center. These organizations have pooled their resources to provide a transitional housing program aimed at meeting the problem with local

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resources leveraging HUD transitional housing funds. Additional transitional housing has been developed by that consortium known as the "Community Housing Partnership" through an initial 1.2 million dollar HUD grant for transitional housing. The partnership has now requested and received a second grant of 1.1 million from HUD to continue the program. Over 30 units have been added to the inventory of transitional housing units during the first HUD grant. The City of Holland has participated in this effort through the use of CDBG funding for administrative operations of the existing units and the new units that are coming on line during the use of the HUD funding and has continued to provide funds to use as leverage for the continuation of the program using the second HUD grant.

Activity # 20 - Continue support for existing homeless prevention programs that provide security and utility deposits, rent needed to prevent eviction and other short-term needs that could render a household homeless. Provide additional services and training programs such as credit counseling and job training and placement assistance that seek to break the cycle of homelessness. - Community Action House continued to provide guaranteed security deposit assistance during the year in support of this activity. That program has recovered after CAH experienced staff turnover and a reduction in participation by landlords willing to except a guarantee instead of a deposit. CAH hired new staff and revitalized the program resulting in a program that is showing signs of success through the reduction in damage pay-outs and the increase of assisted households that have achieved self funding of their damage deposits through small monthly payments. Increased case management to ensure proper budgeting and payment of housing expense to reinforce behaviors that result in housing stability has been one of the improvements in the program.

Activity # 20 - Continue support for existing homeless prevention programs that provide security and utility deposits, rent needed to prevent eviction and other short term needs that could render a household homeless. Provide additional services and training programs such as credit counseling and job training and placement assistance that seek to break the cycle of homelessness. - Good Samaritan Center decided to end it's operation of the credit/budget counseling program which had provided large numbers of trained volunteers to provide help with stabilizing finances for households coming out of shelters and households receiving homeless prevention assistance. The move to discontinue the program came because of the shift of focus that agency decided to make to properly manage the new transitional housing development grant from HUD mentioned in Activity 19. Additionally, budgeting of CDBG funding for this program was needed to fund the transitional housing administration. Finally, the need for the program is largely being met by several national non-profit debt-counseling programs that are now available.

Activity #21 – Assist in the development of an area-wide youth runaway shelter\halfway house. - Youth

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shelter development by Arbor Circle Corporation was funded by CDBG in a previous program year but the shelter was not developed when it's need was questioned during efforts to achieve county funding. An office has been opened in the Holland area by that agency to provide a local contact point for youth needing assistance, however, they are sheltered in facilities in the Grand Rapids area. Funding for youth sheltering has been obtained by that agency representing progress in the achievement of this activity.

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NON-HOUSING MISSIONS

6) SPECIAL NEEDS - There will be adequate services available for those residents of the City with special needs involving housing, health, safety or welfare. - Six activities support this mission and include development of additional housing such as group homes and other facilities for special needs; and fostering programs that enable those with special needs to remain in their homes. These activities have received support in the past and have continued to operate in support of this mission. The City of Holland provides significant local tax dollars in support of the Consolidated Plan to support services for those with special needs through it's Community Social Services Assistance (CSSA) program. A wide range of services is funded on a yearly basis with approximately \$160,000 which has been guided by the use of the Consolidated Planning process and strategic plan itself. The CSSA program also has a component which provides additional funding to agencies that are able to obtain funding from surrounding townships by providing an incentive of \$2 for every \$1 of township funding up to the original funding request and subject to available funds. This has resulted in expanding support for services for special needs to most area governments.

Activity #22 - Support substance abuse programs and upgrade existing services and facilities and assist program development to address unmet needs for women, seniors, and youth. - The City of Holland provided general fund social services funding to OAR Inc. for outpatient and women's residential substance abuse programs. The expansion of programs to women by OAR has addressed some of the unmet needs in this area. After two years of CDBG funding used to redevelop a large house into a women's treatment facility, OAR used private donations to renovate an out-building for support staff. OAR continues to operate the facility supporting this activity.

Activity #23 - Work with MACC to facilitate the provision of scattered-site, area-wide special needs housing including group homes, independent living transitional housing and chronic care housing. - Progress toward addressing scattered-site special needs housing has moved forward through the expansion of transportation services throughout the MACC area. Previously, the lack of public transportation limited these facilities to the City of Holland and now that expansion has occurred, additional facilities can be developed throughout the MACC area. The Center for Independent Living, an agency dedicated to assisting disabled persons, was instrumental in getting the expansion to occur. Additional progress has been achieved through the efforts of the OAH in supporting applications for scattered site special needs housing being developed by Heritage Homes in the Ottawa County Area.

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Activity #24 - Assist organizations serving special need populations to develop and/or expand home-based services as an alternative to institutionalization to reduce the overcrowding at institutions, save money and provide a better environment for several special needs populations. - Evergreen Commons has been funded with City of Holland general fund dollars provided through the CSSA program. CSSA has provided social services dollars for the current year and in previous years to provide in-home care for elderly-handicapped persons that can live at home with partial support.

Activity # 25 - Continue support for advocacy programs that connect minorities and other limited English-speaking households with services they need. - The City of Holland provided general fund dollars provided through the CSSA program to El Centro to provide advocacy and mental health assistance for minority clients. The same funding source is being used to support an Hispanic substance abuse program operated by Child and Family Services.

Activity #26 – Continue support for senior services that improve the quality of life, assist with daily needs, and enrich the leisure time of seniors. - Evergreen Commons continues to use City of Holland CSSA funding to provide a range of senior services at their award winning facility to fulfill this activity. The City of Holland also funds leisure and recreational programs operated by Evergreen Commons and other senior service organizations through it’s Leisure and Cultural Grant program. This year, a non-profit senior housing facility was assisted with making handicap accessibility improvements to public bathrooms on those facilities as well as improvements in the actual units. Raised toilets and grab bars were provided to make those facilities easier to use for the residents.

Activity # 27 – Encourage the development and operation of programs, services and facilities to meet the needs of abused and neglected children. - The City of Holland provided a house that was purchased for \$1 during the redevelopment of the ninth street transition. The house has been redeveloped by a local agency into a “child friendly” assessment center for cases involving child abuse and neglect. This represents substantial accomplishment of this activity. That facility is now receiving support through local CSSA funding that is guided by the Consolidated Planning process.

7) FINANCIAL ASSISTANCE & ECONOMIC DEVELOPMENT - There will be adequate short-term assistance available for residents of the City with financial needs that threaten health, safety or welfare and long-term assistance to upgrade household earned income to an adequate level. - Two activities support this mission, however this mission is made

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difficult by the fact that short term needs typically require significant financial resources.

Activity #28 – Encourage the cooperation of local businesses, the Chamber of Commerce, HEDCOR, existing job training agencies, non-profit organizations, and the City to consider small business development opportunities for residents and to promote existing job training that will connect low-income residents with higher paying skilled jobs that are currently available and to fill jobs resulting from future economic development. - The funding this year of Jubilee Ministries micro business development program called Jubilee Business Partners continued the first initiative to address this activity directly. This illustrates how the listing of this need in the Consolidated Plan for more than five years influenced the start-up of a program to meet the identified need. The program has been somewhat controversial because some of the micro businesses that have entered into partnership agreements with Jubilee have failed. The program is being strengthened by increasing the involvement of a group of volunteer businessmen who mentor the clients and help them develop a business plan. This year the program has increased it's output by entering into a larger number of agreements to partner and assist with the development and startup of micro businesses. Additional clients were helped with business plan development but stopped short of entering into a partnership agreement. Jubilee has also developed a partnership with the Holland Chamber of Commerce to provide professional development staffing to assist businesses that have entered into partnership agreements.

Activity # 29 - Identify critical short-term financial needs of low-income households, identify potential funding sources and coordinate grant writing and program delivery through regular coordination meetings. - Coalition building and interagency cooperation to impact job development and financial assistance is the basic activity advocated in this mission area. Regular MACC meetings, Future Search focus groups, and planning activities like Communities that Care continue to move toward area-wide cooperation to address this mission. Weed and Seed meetings that cross all jurisdictional lines while seeking to address needs in those city and township target areas was another effort that has moved toward the activities suggested to support this goal. Several City of Holland staff are now participating in a regional strategic economic planning effort lead by a local business man that has developed into a multi-million dollar effort involving the entire West Michigan area including Grand Rapids, Muskegon and Holland metro areas. This effort known as the West Michigan Strategic Alliance has employed a nationally recognized consultant that has developed similar efforts across the US and plans to help this region place itself in the international marketplace through better coordinated local development.

8) COMMERCIAL ASSISTANCE & ECONOMIC DEVELOPMENT

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Activity #30 - Support commercial revitalization programs that maintain or improve infrastructure requirements, availability and visual impact of needed commercial areas both downtown and in neighborhoods. - The Mainstreet Commercial Rehabilitation Rebate program has been discontinued which previously supported this mission in the downtown area. The program slowed down during previous reporting periods indicating the multi-year commitment to this program has addressed the largest segment of need in the downtown area. The completion of the DDA planning document "Expanding the Vision" has focused new activity in some new areas of the downtown commercial district resulting in major redevelopment in the downtown as evidenced by the construction of several multi-story commercial buildings in the blocks directly north and east of the main commercial area.

Activity #30 - Support commercial revitalization programs that maintain or improve infrastructure requirements, availability and visual impact of needed commercial areas both downtown and in neighborhoods. - The Washington Square neighborhood commercial area received CDBG funds in a previous year to prepare preliminary streetscape designs. Business owners rallied around the concept drawings to ask for City funds to prepare more detailed plans and did receive a general City budget allocation of approximately \$350,000 in support of the improvements envisioned by the plan when it was completed. The planning was completed and involved neighborhood-wide input. Fund raising activities by the merchants in the Washington Square area assisted with an additional \$50,000 to finance the project. The project is now completed and the City of Holland has continued to fulfill this activity with streetscape improvements in a new area, Central Place which is the 16th Street business area utilizing the same planning and neighborhood involvement. This effort has not resulted in the same level of participation from business owners but did result in streetscape improvements in that area as well. Meetings were also held with business owners from a new area just down the street from Central Place at 16th street and Columbia Avenue where street improvements are planned in the City's street improvement programs. The meeting determined that interested business owners did not exist and that street improvement planning and neighborhood commercial streetscape planning was not going to involve any participation from those businesses. Therefore, CDBG funding set aside for that planning was not spent and was reprogrammed. A new program to help neighborhood commercial businesses upgrade their facades is operating in the areas described above and is a carbon copy of the program used to address the downtown businesses described above. To date, three businesses have participated with interest expressed by one other business. The City of Holland has plans to use the commercial upgrade programs in new areas identified during the planning for MSHDA Neighborhood Preservation Program (NPP). The NPP includes planning funds to assist with the upgrade of two commercial areas near the

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Community Education facility and St. Francis Church respectively. A planning charette was conducted for the Holland Public School block where two large school buildings will be vacated and the property sold. The charette sought public input on strengths of the surrounding neighborhood and what the neighbors want to see developed during the sale and redevelopment of the property. Specific designs were suggested by charette participants for neighboring commercial properties to improve the look of the neighborhood and soften the impact of certain businesses on the neighborhood. Designs and criteria developed in the charette will be used to assist with the redevelopment of the property.

9) COMMUNITY SERVICES

Activity #31 - Encourage and provide assistance to neighborhood initiated planning to identify gaps in community services and develop plans and funding to address those issues. - Neighborhood planning occurred in support of this mission as mentioned above during the streetscape improvement planning process for the Washington Square and Central Place neighborhood commercial areas. Additional progress was achieved in this program year through the NPP driven neighborhood planning. Digital photography was used to survey potential target areas and then used to prepare inventories of needed improvements, strategic plans were then prepared to meet those needs in the form of a grant application which lead to the funding provided by MSHDA. The City of Holland is also involved in a master plan update that is focused on the central neighborhoods. This planning effort has engaged neighbors and neighborhood businesses and institutions in considering central city issues that also address this activity. As mentioned earlier, planning for the redevelopment of the Holland Public School block using a charette also supported this activity.

Activity #32 Work with all schools located with the City of Holland to develop quality neighborhood schools that also function as neighborhood centers; and Activity #33 Develop plans to improve existing school playgrounds and/or acquire additional park and recreational facilities needed in underserved areas of the City with particular attention given to areas with large amounts of children. - Playground improvements for two schools located in low-income eligible areas, which are considered downtown neighborhoods, were completed during previous reporting periods. An additional playground improvement project located at Lincoln Elementary School next to HOPE College in the heart of the City was also recently completed with CDBG funds leveraged by private fund raising from the parent organization of the school. The playground is available to the entire neighborhood and is intended to foster the use of that school as a neighborhood center. Very recent shortfalls in school funding have caused Holland Public Schools to close Lincoln school

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where the playground was improved, however, the playground remains open for public use. Funding was also provided by the City of Holland through its locally funded CSSA program to support health activities provided by a school nurse program at Washington Elementary School. The health services often involved the entire family of the student during intervention in that student's health needs resulting in the school functioning more like a neighborhood center.

Activity #34 - Work with the MACC area to enhance the MAX transportation system to provide a viable alternative to automobile usage. - Transportation planning is the primary function of the MACC because of its funding under ISTEA. The MACC has completed a transportation study and is involved in a major planning process for the US-31 improvements or bypass. However, this activity is being addressed by MACC by working with the City and MACC area governmental units on an area-wide bus transportation system that has just been implemented and represents a first step toward a viable alternative to automobile usage.

Activities #35 – Continue support for youth services such as mentoring, athletic activities, educational assistance and other youth development programs. Encourage coordination among youth service agencies and determine the need for development of a youth services facility with expanded programs and services. - Boys and Girls Club has been assisted by the City's CDBG, CSSA and Leisure and Cultural assistance programs with programming for youth. Capital facility development assistance was provided by the City of Holland and by local churches to purchase and redevelop a vacant church, which has had an impact on the provision of youth services coordination by offering a central facility. Additional after-school programs in fulfillment of this activity include: the CSSA funded Power Plant Learning Center, the provision of CDBG funding to the CASA program operated by Hope College to provide after-school tutoring and mentoring assistance to at-risk elementary students and the new "LEAP" program started by Core City Christian Community Development which assists middle-school at-risk students. An additional program to assist high school "latinas" (Hispanic female students) make it to graduation was funded in the previous year but did not move forward because the agency was not able to provide insurance coverage for the program.

Activity #36 – Continue support for existing child care programs and provide assistance to cover start-up costs for neighborhood child care centers that provide infant day-care and/or latch-key child care and educational support before and after school. – Last year, child care was considered by the City of Holland's City Council for funding under its Community Social Services Assistance (CSSA) program but resulted in no funding indicating a lack of support for city responsibility for funding of this activity. Some progress had occurred through that debate and consideration because the

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priority of this activity continued to rise over time as more council members recognized the need for City involvement in this area. Additional after-school programs include the CSSA funded Power Plant Learning Center and the provision of CDBG funding to the CASA program operated by Hope College to provide after-school tutoring and mentoring assistance to at-risk elementary students in fulfillment of this activity. This year, CDBG funding was provided to Child Development Services for childcare assistance for low-income families. The funding of a program this year illustrates the impact of the Consolidated Plan process in identifying needs, providing data to define the need, followed by prioritization of a need and the eventual development and support of programs and activities to meet the need. The funding this year came about as the need was further defined and slowly changed the decision makers priority to allow the funding.

Activity #37 – Support the operation and development of adequate health care facilities and services in the downtown neighborhoods. – During the current five-year plan period, CDBG funding was provided to the Community Health Center for their Health Education program, which was designed to prevent unnecessary trips to the emergency room and demand for health services. Prevention was provided in the form of education after treatment at the Health Center about how to treat and manage health problems at home rather than having them escalate into emergency room visits. This program represented the first time this Consolidated Plan activity had been addressed by a community program and illustrates the impact of the Consolidated Planning process on development of needed services. The Community Health Center did not request funding for that program this year but is still operating a facility in the downtown neighborhoods.

Activity #38 - Continue support for programs which strengthen families through the provision of parenting skills, counseling and other supports. - The City of Holland through its CSSA program provided funding for the Bavolek-Parent Education program in support of this activity.

Activity #39 – Support the operation of dispute resolution programs to promote good relations within neighborhoods, families and community. - The City of Holland provided CSSA funding to the Center for Dispute Resolution of Ottawa County to address disputes amongst neighbors, businesses, and many other types of disputes that would normally require court intervention.

Activity #40 - Support the identification and remediation of existing barriers that prohibit or discourage persons with disabilities from accessing private and public facilities, businesses and residences. – This activity was in place for the first time during the report year and was developed during

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Consolidated Planning that occurred to prepare for FY2002-2003 CDBG programs. The activity was immediately utilized by Resthaven Patrons to request CDBG funding to assist Resthaven Patrons senior housing/care facilities remove barriers from public and private bathrooms in three facilities and improve accessibility for disabled seniors that use and live in those facilities. This activity and its immediate effect on funding shows how private citizens can use the Consolidated Plan process to describe and recognize needs that they bring to the table and achieve funding to meet those needs.

SELF-EVALUATION AND FUTURE ACTIONS OR CHANGES

The assessment of the progress towards achieving the five-year strategy set forth in the Consolidated Plan has shown major improvement in accomplishing that strategy during the reporting period. This is evidenced by the progress occurring in almost every activity proposed in support of the nine missions. The technique of conducting visible and comprehensive planning is having an effect on the progress towards achieving the missions. Organizations are more in touch with needs proposed in the plan and are coordinating efforts to a larger degree resulting in maximized leveraging of public and private funding. Several examples of the impact of the Consolidated Plan process are discussed in the previous portion of this narrative report.

Not only is the Consolidated Plan guiding the use of CDBG funding as intended by federal requirements, it is being used to guide the City of Holland's CSSA funding program representing a major federal/local partnership in achieving this plan. A continuation of these efforts within the Consolidated Planning process is certainly appropriate after evaluating the current year's progress.

The City of Holland continues to provide more direction to non-profits and other organizations as to the extent of support it is directly willing to provide through the CDBG and Community Social Services Assistance programs. This has helped organizations focus their fund raising efforts more efficiently when they know what the City will be able to fund and what areas the City expects other sources to provide the support. The Consolidated Plan is functioning to provide a more complete picture of the needs in the community and help coordinate efforts regardless of the source of funds. Providing the information on the City's internet web site is an improvement during this five-year plan that has greatly enhanced the access to the strategic plans and the data base information that has influenced the plans.

The status of City grant programs has continued to be one of timely performance that has resulted in substantial accomplishment of the programs and activities undertaken with federal, state and local

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resources. This has happened as a result of excellent financial and contract management, through timely grant disbursements that tie-into federal letter of credit disbursements, and implementation of Consolidated Plan, Integrated Disbursement and Information System (IDIS) and Community 2020 software. A John J. Gunther Award has recognized the City of Holland in the area of subrecipient management for best practices in that area verifying good progress and management of CDBG funds by the City of Holland.

The overall goal of the community and planning programs included in the Consolidated Plan is to develop viable communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for low and moderate income persons. City of Holland residents have affirmed the above-described success of the Consolidated Plan five-year strategy in recent surveys that indicated an overall satisfaction with their community. The Consolidated Planning process has contributed to the formulation of effective strategies and associated activities that are making an impact on identified needs and all of that has been prioritized in a public process that has involved agencies, citizens, and public policy makers. The debate over what needs should be addressed and by whom is happening at the appropriate time (prior to agency requests and funding decisions) and this has resulted in the fulfillment of the strategies and the overall vision/goal listed above. The City of Holland's major goals under the Consolidated Plan are on target and no adjustments or changes are needed as a result of self-evaluation within this report.

One future consideration that will be added is the possibility that CDBG funding may be drastically reduced or eliminated. During the development of a new five-year Consolidated Plan, a new consideration will be to include contingency planning for what the City of Holland and the community at-large can do if CDBG funding is not adequate or available to fulfill the missions of the plan. Clearly the City of Holland has stepped up to the plate with the CSSA program which is already in place and would be a first response in the case of reductions in CDBG funding. The City of Holland has also included goals in the CSSA program to seek partnership with surrounding local governments in the MACC area to move the CSSA program into the MACC and use a regional Consolidated Plan process coupled with fair share funding from all of the governments that make up the MACC metropolitan planning area. That effort has achieved support from Holland City Council and will be developed and presented to MACC governments in FY03-04.

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Part II – Affirmatively Furthering Fair Housing

The City of Holland conducted an analysis of impediments to fair housing as required in 24 CFR 570.904(c) in December 1992. The conclusions from that analysis are as follows:

HUD has suggested several possible actions that governments could consider addressing fair housing impediments. Many of the suggested actions have been accomplished in the City of Holland such as enactment of a fair housing ordinance, creation of a Human Relations/Rights Commission, support for fair housing groups like the CHRB, and support for affordable and low-income housing as evidenced by support for senior multi-family development (Waverly Meadows Apartments). Because the major actions in support of fair housing have been addressed in Holland, the remaining actions are day to day types of tasks that need constant attention such as provision of education about fair housing, outreach to under-represented racial groups and organizing leaders to support fair housing.

The following bullets come from the analysis of impediments showing the conclusions and suggested actions. These are included because they illustrate how the City of Holland has incorporated these actions into the activities and programs reported in the narratives provided above:

- **BACKGROUND** - Segregation in the City of Holland does not suggest isolated barrios such as a neatly defined area/neighborhood of Spanish language households, however, minority concentrations are sufficient to conclude a degree of minority segregation in the core city area and a corresponding degree of segregation of non-minority households. Possible actions to address this pattern of segregation (commonly found in most cities) would be homeownership assistance giving particular attention to marketing the program to minorities to assist them in purchasing homes anywhere in the Holland area. Fair housing education efforts would also help real estate and other professions provide the same housing opportunities to minorities. Violation of anti-discrimination laws does occur in the City of Holland as evidenced by the data and testing programs, however, fair housing was found to be underway in a large portion of the marketplace. ***Actions recommended in the fair housing testing report included the development and implementation of a fair housing program which would include continued research into rental practices and real estate marketing practices, structured complaint assistance through the performance of testing to obtain evidence regarding those complaints, and broad consideration of all potentially discriminatory factors, and inclusion of those factors in a comprehensive plan to address discrimination.***
- **POPULATION PROFILE** - Income characteristics have a great impact on need and access to housing resources in the City of Holland. A quarter of Holland households had incomes less than \$10,000 in 1980 (compared to 16% in Ottawa County); furthermore, 42% of renters had incomes less than

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\$10,000 while an additional 40% of renters had incomes of \$10,000 - \$20,000. Households that experience these types of income problems tend to be elderly and/or minority resulting in a barrier to their occupancy of safe and affordable housing. Elderly residents living in older housing stock experiencing repair needs was mentioned in both studies reviewed. Actions to alleviate income barriers to fair housing are very difficult to provide because money is the main ingredient needed to address these problems. Continued efforts to repair housing stock and to advocate for rental subsidy programs are the types of actions the City of Holland has endeavored to maintain. Hispanic residents of Holland differ from the balance of Holland as revealed in the population profile comparisons where median age of 19.7 for Hispanics compares to 28 for Holland, 50% of Hispanics are renters compared to 28% for the rest of the City, and proportionately more overcrowding and housing deficiencies impacted Hispanic residents. Hispanics experience these barriers when seeking single family homeownership and better quality rentals. *Actions to address these identified barriers should include homeownership programs with marketing emphasis on Hispanics, housing repair programs with similar marketing emphasis and fair housing education to open up more housing resources to Hispanic residents.*

- EMPLOYMENT AND TRANSPORTATION - The City of Holland has a very stable employment market that has allowed workers relative job security when compared to conditions around the state. This has not shielded the City of Holland from employment market changes that are effecting all cities nationally. The national trend has been shrinkage of manufacturing jobs while increases in service jobs and retail sales jobs has occurred and Holland has experienced the same trend. This employment shift will impact residents of the City of Holland because higher paying manufacturing jobs will be more difficult to find and residents will be forced to accept lower paying jobs in retail sales and services. *The results of this type of job market is that more households will be falling into LI and VLI income categories and will experience greater difficulty with housing affordability. This impediment is one directly related to income and possible actions to address this are discussed in the previous paragraph of this summary.* Transportation was considered during this analysis and many road improvements/widening were recommended in the reports surveyed. The improvements suggested related to access roads leading to industrial areas and it should be mentioned that the industrial retention study did highlight the need for public transportation to fill a void for transporting workers to industrial areas.
- HOUSING PROFILE - The housing characteristics in the core city area (Washington School district - census neighborhood # 008, Van Raalte School district - census neighborhood #007, Lincoln School district - census neighborhood #004) is where the greatest housing need exists when comparing housing characteristics of those areas with community norms. This area coincides with the same school districts identified as containing a larger percentage of minority households in the first segment of this analysis. *Actions to address these housing inequities are the same for the impediments discussed in 1)*

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of this summary.

- PUBLIC POLICIES - The City of Holland has promoted fair housing through public policies and programs. Some areas of improvement were noticed during the analysis of public policies and could be future actions to further fair housing: Legislative changes to federal fair housing laws have occurred since the City of Holland last revised its ***Fair Housing Ordinance and further revision is needed to reflect the additional protected classes authorized under Title VIII of the Civil Rights Act of 1968. Examine existing zoning regulations to ensure that there are not impediments to the provision of affordable housing. (recommendation taken from the City of Holland's Master Plan revised in 1992)***
- INSTITUTIONAL PRACTICES - The housing market study conducted by HOME Inc. indicated that adequate mortgage money was available in Holland, however, data from the Michigan Financial Institutions Bureau indicated that only a small portion of the available funds were utilized in lower income neighborhoods such as the core city of Holland. Recent experience does indicate that change is occurring in lending practices in the low-income neighborhoods because of the cooperation extended by several financial institutions to low-income clients participating in the City of Holland's housing rehabilitation programs. The CHRB survey indicated the respondents would not rely on real estate professionals or property managers to explain or understand their rights. Furthermore, one out of every three believed that the real estate professional would do anything to make a sale, even if it involved discrimination. The report concluded that "The public either does not know of or does not believe in the commitment of the real estate industry to fair housing." This was somewhat verified by the Fair Housing Testing Program where rental practices were tested and showed that discrimination involving minorities occurred in 59% of the tests. These studies served as good indicators of institutional practices, however, ***more definitive data from a survey of the professional serving the housing market coupled with an educational program to address the deficient practices discovered is a need identified during the analysis of institutional practices. The CHRB would seem to be the best vehicle for accomplishing this mission because of the opportunity for that organization to self-improve the professionals it represents and to use that process to improve its image for the public.***
- COMMUNITY INSTITUTIONS - Information from the 1993 CHAS survey given to non-profit agencies indicated that need out-strips the abilities of the existing organizations and their resources even though the community perceives a much lesser level of need. An adequate array of non-profits formed to meet housing needs and to assist minorities does exist in Holland and represents a great asset available to the community. Some difficulties were identified during this analysis. First, duplication of services amongst the various agencies providing assistance has happened to some degree and administrative costs multiplied by many separate agencies represents a cost that could be reduced by centralizing and merging non-profits involved in similar missions. The network of non-profits is

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furthering fair housing through efforts to assist clients that have not had access to all of the housing options. ***This network will only require more support and leadership to avoid excessive cost and duplication of services.***

The City of Holland has been proactive in Fair Housing through the formation of the Human Relations Commission (HRC), Fair Housing Testing Programs, the formation of the Community Housing Resource Board, and most recently the racial summits held by the HRC. Within the period covered by this report, HRC has been involved in receiving and processing housing discrimination complaints, upgrading the City of Holland's Fair Housing Ordinance, and utilization of the Fair Housing Training Module. The HRC has also utilized City funds to conduct fair housing testing, which is a continuation of previous testing but for other protected classes under federal statutes. Progress in further testing and Fair Housing program development had been hampered by a vacancy in the Human Relations Directors position but this problem has been addressed with the placement of the former director of this office into that job position. Testing has resumed and was completed during this report year. Additionally, Holland's City Council has indicated that further fair housing testing or program development should now be done on an area-wide basis with operation and funding provided in part by area government units along with the City of Holland.

The Human Relations Commission recently held racial summits throughout the metro and county areas to determine the extent and need for additional fair housing and equal opportunity activities. Those meetings resulted in high attendance and an out-pouring of information about the current status of racial relations in the Holland/Ottawa County areas. While progress was noted in the past years of efforts to address these needs, it was determined that more should and could be done. As a result of those meetings, local churches and organizations have begun to work on the establishment of a local fair housing satellite office of the Grand Rapids Fair Housing Center. CDBG funds that have been set-aside for fair housing activities are now being spent in anticipation of area-wide fair housing activities in partnership with local and county funding. A Fair Housing informational brochure and the training of fair housing testers is preparation for meto-wide efforts that are under consideration. Ottawa county is currently studying the need for this initiative as it deliberates funding for this use.

Community Development Staff annually monitor affirmative marketing done by all previous participants in the RRP and HRRP until the expiration of the deferred payment mortgages. CD Staff also prepares marketing campaigns for both the owner and rental rehab programs designed to promote overall participation in those programs but with an emphasis on attracting minority utilization of the program. These direct mail contacts have gone out in utility billings that are delivered to every household in the City and to rental property owner using a mailing lists obtained from the housing inspection program. Regular direct

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mail contacts have generated excellent results in the area of minority participation in housing rehabilitation programs.

Section 3 reporting is a standard feature in City of Holland rehabilitation contracts. The hiring of project area residents by small contractors involved in typical rehabilitation contracts (average is \$2,500) has been rare because of the small size. No hiring was reported this year, however, reported hirings have numbered as high as 12 in a single year.

This year CDBG funding that has been available for fair housing activities was expended and activities planned for that funding were completed. The educational and training activities were carefully managed resulting in additional materials and training being accomplished over and above what was planned. The funds were used by the City of Holland's Human Relations Commission and supporting staff to continue efforts by that City department since 1963 in support of fair housing and equal opportunity.

HRC has received long-term local tax support to carry out fair housing testing for informational purposes and when evidence of discrimination is revealed by the testing, focused and effective educational efforts are provided to effectively deal with the identified issues. The long-term work of this group to monitor and address fair housing and equal opportunity issues has resulted in proactive accomplishments that address impediments in an on-going effort that has allowed the City of Holland to meet its certifications to HUD about fair housing and equal opportunity.

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Part III– Affordable Housing - The City of Holland has utilized several existing techniques, programs, and policies to stimulate or assist in the provision of affordable housing:

- During the previous Consolidated Plan five-year period, the City of Holland has used its payment-in-lieu-of-taxes ordinance to assist a 70 unit elderly multi-family project, which was completed in the summer of 1993. This project also received assistance from MSHDA, LIHTC, and FHLB funds. A new project is in the early stages that has the potential for PILOT assistance known as the South Holland plan, and is anticipated to develop during the next program year. Additionally, it is anticipated that housing developments that are likely to occur in the Holland Public School redevelopment will be considered for PILOT provided the redevelopment conforms with plans that have been developed during the recent charette process.
- During several of the previous budget years, the City of Holland has reduced its property tax rate which has a direct impact on the affordability of housing in the community.
- The City has zoning tools, which are designed to provide flexibility in lot area and density requirements in the form of Planned Residential Development (PRD) and Planned Unit Development (PUD). Additionally, the City of Holland has adopted a Central Neighborhood revision of the Master Plan, which supports several objectives relating to the provision of affordable housing that harmonizes with and supports existing neighborhoods.
- The City of Holland's Housing Advisory Commission completed Housing Goals and Policies for the City of Holland, which were adopted by the City Council in May 1995. The document recommends many things including the examination of existing zoning regulations for removal of impediments to the provision of affordable housing and to work with current needs for maintaining good neighborhoods. The Housing Advisory Commission has worked to implement more of the recommendations as they relate to many aspects including historic preservation, new neighborhoods, area wide distribution of housing, fair housing and much more. The HAC is not operating at this time because perceptions by neighboring governments did not support the continuation of that City sponsored group in deference to a MACC sponsored area-wide group. Efforts to enact a new area-wide HAC at MACC are still underway.
- The City of Holland continues with a policy of supporting and providing programs for housing rehabilitation involving both owner and rental buildings. These programs assist with repairs thereby reducing the cost that owners must finance to complete the repairs. This has a direct positive impact on the affordability of a safe and decent dwelling unit.

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HOUSEHOLDS AND PERSONS ASSISTED - City of Holland - Community Development - Demographics of Unduplicated Clients Served are reported in the IDIS generated reports showing proposed clients to be served versus the actual clients served in categories of income (ELI, VLI, and LI), racial and ethnic status (white, black, American Indian, Hispanic, and Asian), and other characteristics (female-headed households). The IDIS generated reports effectively illustrate performance in all of the required categories specified in Consolidated Plan Performance Report regulations specified in section 91.520. Where to find this information is described below:

- Consolidated Plan Annual Performance and Evaluation Report – C04PR06 – Shows each plan year and the proposed and actual accomplishments (households) of housing programs as well as other types of programs such as public service programs.
- Activity Summary (GPR) – C04PR03 – Shows numbers of clients served in each activity that operated during the year covered by this report broken down into income categories (ELI, VLI, LI) and into ethnic categories and it lists the number of female headed households served.
- The geographic/census tract distribution of persons assisted, and household size (small family, large family, and elderly households) is also available in the actual reports that the City receives from its subrecipients on a monthly basis. These can be reviewed by contacting the Community Development Office.

The City made progress toward all of its proposed goals for affordable housing during the reporting period as illustrated by the reports. Further discussion of housing affordability progress can be found in Part I, where progress in meeting the City of Holland’s mission of housing affordability is discussed.

SECTION 215 AFFORDABLE HOUSING – The City of Holland is undertaking rental housing rehabilitation projects that result in the provision of housing that meets the section 215 definition of affordability specified in 24 CFR 92.252, however, that housing is associated with HOME funds (\$300,000 for 13 units) provided during the report period to the City of Holland by the Michigan State Housing Development Authority (MSHDA) under their NPP program. Because the City of Holland is not large enough to be qualified as a Participating Jurisdiction (PJ) under the federally funded HOME program, the City is doing no other HOME funded projects. As a result of the funding coming from MSHDA, all Section 215 affordable housing is being counted by MSHDA and will be included in their CAPER, and those units will not be reported in this report to avoid duplicated numbers in HUD’s database.

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Part IV– Continuum of Care – The development and implementation of a Continuum of Care strategy for the homeless has occurred in the Holland/MACC area largely through the efforts of Good Samaritan Ministries, Community Action House, Center for Women in Transition, Holland Deacons Conference, Ottawa County Community Action Agency, the City of Holland and several other agencies working together in an organization known as “Ottawa Area Housing Coalition”.

The Ottawa Area Housing Coalition has operated to address continuum of care planning on a county-wide basis and has been successful in preparing a document that has been used to coordinate funding and services in that larger area. This strategy was prepared as a prerequisite for receiving federal McKinney Act homeless assistance funds and FEMA funds passed through MSHDA to agencies providing homeless services. The City of Holland supported the application to MSHDA by adopting a resolution that authorized the Mayor to sign the certification of support for the application, which resulted in approximately \$200,000 for homeless assistance programs. This year, the OAHC was able to apply for an additional \$400,000 directly to HUD to utilize the pro-rata share available to the continuum to renew housing programs for the disabled, support HMIS implementation, and expand assistance provided through continuum of care partners in the OAHC. The additional funds represents the progress made by the OAHC in successfully using continuum of care planning to coordinate resources and increase available assistance by working together.

The agencies mentioned above are working jointly/cooperatively on several Continuum of Care collaborations including joint applications, a transitional housing project called “Community Housing Partnership” and the Emergency Services Network. These efforts precede requirements for the City of Holland to prepare a Continuum of Care strategy and meant that the City was able to utilize and help refine the data for this planning process during the first use of HUD’s Community 2020 planning software and its Continuum of Care screens. Because of the high level of cooperation between agencies providing homeless assistance through the emergency services network and all the other collaboration mentioned above, agencies in the MACC area were already providing a continuum of care to homeless households before the formal planning process was required. The implementation of the Continuum of Care by the agencies and now under the Consolidated Plan/Community 2020 planning process has fine tuned and improved the existing planning network already in place.

The development of countywide continuum of care planning is an established and successful effort in this report year. The Ottawa Area Housing Coalition is meeting regularly and has completed its fifth continuum of care and funding request. Early continuum of care documents needed improvements because of the short time that group had been working, however, efforts to upgrade that planning assisted by MSHDA technical assistance improved the actual document and resulted in increased funding as the group became more organized.

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The City of Holland has a specific mission addressing the homeless in its Five- Year Strategy. Discussion of progress in that mission in Part I reports the accomplishments of the City of Holland in addressing the needs of homeless households.

Part V– OTHER ACTIONS UNDERTAKEN - The Consolidated Plan - Annual Plan listed actions that the City of Holland would take in several areas listed below. A description of the City of Holland's performance during the period is provided.

1) Institutional Structure

The City of Holland has had the opportunity to work with several non-profit organizations formed to address housing needs including Community Action House, Good Samaritan Center, Lakeshore Habitat for Humanity, Jubilee Ministries and many more. The main connection has been through the distribution of CDBG and local CSSA funds for housing activities and the planning required by the preparation of the Consolidated Plan. The City has also developed financing options for home repair through local financial institutions and through county sponsored agencies. The institutional structure for providing housing assistance is well developed and widely used, however, the City of Holland and the non-profits have recognized the need for better coordination within this structure. Efforts include regular meetings independently arranged by the non-profit organizations themselves, cooperative grant writing and service delivery, and coordination meetings sponsored by the City in conjunction with the planning for the Consolidated Plan. During the 97-98-program year, extensive need analysis was conducted to facilitate the use of Community 2020 software and the success and depth of that analysis was largely due to the developed institutional structure that existed in the MACC area. The institutional structure was further enhanced with the initiation in 1999 of the Ottawa Area Housing Coalition to handle regional planning for the delivery of housing services and the development of affordable housing.

2) Intergovernmental Cooperation

The City of Holland is participating in the Macatawa Area Coordinating Council (MACC) which is comprised of all the Holland Metro area governments (City of Holland and Zeeland and the surrounding townships). This group has completed area-wide planning called Future Search, which did include a committee working on issues of residential life. The cooperation extended to this effort goes beyond elected officials to participation by City staff and many Holland citizens. This planning effort and several others did significantly improve cooperation and coordination in the Holland/Zeeland Metro Area.

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The City of Holland has a long history of cooperation with the State of Michigan through participation in Rental Rehabilitation programs, MSHDA NPP, and through non-profit participation in State programs for the homeless and homeownership. This cooperation has increased during the period of this report and is expected to continue through participation in the State's Consolidated Planning efforts.

Federal participation has also continued since the City's early participation in the CDBG Small Cities Program (1975-1982) and use of the CDBG Entitlement Program (1984 to present). The use of Consolidated Planning has further enhanced local-federal cooperation as evidenced by the use of the Consolidated Plan to implement both the federal CDBG funding and the local CSSA funding provided by the City of Holland.

3) Public Housing Improvements

The Michigan State Housing Development Authority is acting as the Public Housing Authority for the City of Holland. Although subsidized units exist in the City of Holland, units owned and managed by a PHA under the authority of the City of Holland do not exist in Holland, therefore, public housing improvements have not been addressed nor reported in the City of Holland's Consolidated Plan.

4) Public Housing Resident Initiatives

As stated above, no local PHA under the authority of the City of Holland exists, therefore, the City of Holland's Consolidated Plan does not address this aspect of housing.

5) Lead-Based Paint Hazard Reduction

The annual plan to which this annual performance report relates included lead-based paint hazard reduction plans in Activity #7. This activity required lead and asbestos planning in rehab done by homeowners in the City and required development of education programs. Both of the objectives planned in Activity #7 have been accomplished during the reporting period as follows:

- Lakeshore Habitat for Humanity operated a Community Paint Program during the early portion of the current five-year plan that increased public awareness of how to manage lead paint hazards through notification of participants and with guidance on how to safely prepare surfaces for painting. The onset of new Lead-Based paint regulation has resulted in the termination of the community paint program after September 2000 leaving a gap that will need to be filled during upcoming program years. Notification of

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lead-based paint hazards has also raised awareness of this hazard in housing rehabilitation and this has resulted in the inclusion of lead and asbestos planning and hazard reduction into some of those projects.

- The City of Holland's housing rehabilitation programs have consistently incorporated each requirement that has developed in areas of asbestos and lead-based paint. The large amount of older structures in the City resulted in high estimated amounts of potential asbestos and lead-based paint hazards as determined by CHAS calculations in 1993. This alerted the City early on that asbestos and lead-based paint hazard management may be needed in most projects involving housing rehabilitation assistance. The actual incidence of lead poisoning in the City of Holland and the demand for lead hazard reduction has been extremely low and for all practical purposes it has been non-existent. Thorough and regular cleaning of housing that has existing lead paint can effectively mitigate the impacts of existing lead paint conditions and this may be the reason for the lack of reported lead poisoning cases. Because of the low demand for assistance with reducing lead hazards, City of Holland Home Repair programs have not included lead hazard reduction as a standard requirement for the program. However, the City of Holland has provided an additional \$1,500 of assistance to homeowners when they make the choice to pursue lead hazard reduction during housing rehabilitation projects.
- The City of Holland has held meetings with all subrecipients effected by new lead-based paint regulations and worked through program designs that will now have to incorporate compliance with the new regulations. Contracts with subrecipients incorporate specific actions that must be implemented during the provisions of housing services to CDBG assisted clients that were negotiated and discussed during the preparation of those documents.

6) Leveraging Resources

Other public and private resources are involved with virtually every activity undertaken in the Consolidated Plan. Funding Request Proposals are evaluated in part based on the amount of other funds that will be available to leverage City funds obtained from federal, state and local sources. These techniques have resulted in successful utilization of other financial resources to expand the impact of City resources applied to the completion of planned activities. Discussion of progress in each activity under the missions (Part I) includes discussion of other sources of funding that have been utilized by the City and outside agencies during the operation of programs and activities. Housing rehabilitation and Driveway improvement program are activities that leverage significant private rehabilitation investments in a visible way because owner funds are passed through City accounting records. These programs utilized more than \$120,000 of private funds to leverage City funding on these projects. Most leveraging is hard to account for given the delayed impact of programs and in cases of less visible connections. For example, the \$5,000 of CDBG funds spent to provide planning for the Washington Square Commercial Revitalization project ended up generating approximately \$50,000 in private donations and approximately \$350,000 of City general fund and property

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assessment dollars. In programs that operate in service areas that include the City but extend beyond the City, other funds typically leverage City resources. In most programs, the percentage of City clients served has exceeded the percentage of City CDBG or CSSA funds for those programs because this is a key issue examined prior to the City's participation in those programs.

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Part VI– Community Development Block Grant (CDBG) Narratives – The Consolidated Annual Performance and Evaluation Report (CAPER) is intended to provide reporting for several federal funding programs including ESG, HOPWA, HOME and CDBG. Therefore a narrative section specific to the CDBG program is required and since the City of Holland is not receiving any ESG, HOPWA, nor direct PJ HOME funding, no additional narratives will be included. The CDBG narrative section will provide reporting required by CDBG regulations. These narratives were formally attached to the Grantee Performance Report (GPR) and now are incorporated into the CAPER.

Comparison of CDBG funding to Goals, Needs, Priorities and Objectives - Activities organized under the Consolidated Plan Five-Year Strategy were prioritized by Holland’s City Council prior to the CDBG request for proposal process to give outside agencies an understanding of what the City’s priorities were for funding of those activities. This process was used again in the planning for FY2002-2003 program. The preparation of the Consolidated Plan Strategy and prioritization by City Council assures that CDBG funding will follow goals, needs, priorities and objectives.

City Council involvement and comments are illustrated below showing the edits proposed and the level of engagement that individual members had with the strategy during the priority process. Also note the proposed new activity #40 and how it was suggested during consultation with agencies and then debated and prioritized by the decision makers (City Council) during the preparation of priorities for use during funding decisions. Here are the comments from the process:

Consolidated Plan Strategy - Edits proposed by CD staff to address City Council comments during prioritization

Activity 22: Support substance abuse programs ~~and upgrade existing services and facilities~~ and assist **program development to address unmet needs for women, seniors, and youth.**

- Mayor McGeehan – “I still have trouble with this word! (facilities)...the City should not build facilities”

Activity 32: Work with ~~Holland Public Schools~~ **all schools located within the City of Holland to develop quality neighborhood schools that also function as neighborhood centers.**

- Mayor McGeehan – Holland Public Schools was highlighted to underscore the following comment:

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“The City should be working with all schools within our boundaries.”

Activity 36: Continue **support for** existing child care programs and provide assistance to cover start-up costs for neighborhood child care centers that provide infant day-care and/or latch-key child care and educational support before and after school.

- Linda Falstad – Suggested adding “support for” right after the first word...Continue....

Activity 37: Support the development of adequate **operation of** health care facilities and services in the downtown neighborhoods.

- Mayor McGeehan – “While we must have adequate (HCF...Health Care Facilities), this is not our role.”
- Victor Orozco – “I would like to see language to support operating funds but not for development.”

Activity 40: Support the identification and remediation of existing barriers that prohibit **handicap citizens** *or discourage persons with disabilities* from accessing private and public institutions *facilities.*
businesses and residences.

- Mayor McGeehan – Provided ranking of 3 for public part of this activity and a ranking of 1 for the private part of this activity resulting in a composite value of 2. Comments provided: “The word support may infer financial support. If so, I am concerned about language that calls for public tax generated financial support to private homes & businesses. This could mean much more than temporary wooden ramps. It could mean total interior/elevator.”
- Craig Rich – Provided 0 priority – “Due to businesses”
- Linda Falstad – Suggested edit: **Support the identification and remediation of existing barriers that prohibit handicap citizens** *or discourage persons with disabilities* **from accessing private and public institutions** *facilities.*
- Victor Orozco – Provided no priority rating – “Need more info and type of funding from surrounding local governments.”

It became obvious during City Council discussions that City Council was viewing the strategy as a “City plan” meant to only direct City funding instead of a “Community Plan”. This caused council members to

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narrow and limit activity language to only what the City of Holland was willing to do. These limits would result in less community involvement in funding and supporting the strategy and the Consolidated Plan is meant to energize not only City resources but other community resources as well. Council members began to understand that the priority assigned to the activities would indicate what funding involvement the City would be willing to provide so it was not necessary to limit the activity language to only what the City would be willing to do. As a result of this, the comments and associated edits were modified as follows:

EDITS BASED ON USE AS A COMMUNITY PLAN....

Consolidated Plan Strategy – Additional edits proposed by CD staff to address City Council comments during prioritization

Activity 22: Support substance abuse programs and upgrade existing services and facilities and assist **program development to address unmet needs for women, seniors, and youth.**

- Mayor McGeehan – “I still have trouble with this word! (facilities)...the City should not build facilities”

Activity 32: Work with ~~Holland Public Schools~~ **all schools located within the City of Holland to develop quality neighborhood schools that also function as neighborhood centers.**

- Mayor McGeehan – Holland Public Schools was highlighted to underscore the following comment: “The City should be working with all schools within our boundaries.”

Activity 36: Continue **support for existing child care programs and provide assistance to cover start-up costs for neighborhood child care centers that provide infant day-care and/or latch-key child care and educational support before and after school.**

- Linda Falstad – Suggested adding “support for” right after the first word...Continue....

Activity 37: Support the **operation and development of adequate health care facilities and services in the downtown neighborhoods.**

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- Mayor McGeehan – “While we must have adequate (HCF...Health Care Facilities), this is not our role.”
 - Victor Orozco – “I would like to see language to support operating funds but not for development.”
- City Council priorities and their relationship to the plan and the actual activity wording was strengthened by the process. The relationship of actual funds awarded to the strategy/activities is very strong as a result of this process and is evident when reviewing the progress reported in Part I. It is further evident in Part I how the priorities for City funding have limited City funding in some areas where other community resources have come forward to meet the goals and objectives laid out in the Consolidated Plan Strategy.

2) Comparison of CDBG Funding to Housing Needs and Priorities - The highest priority (2.78) housing activity was the Ourstreet program which was funded in the FY02-03 Annual Plan and is still operating with those funds. Equal in priority, with the value (2.78): housing rehabilitation received the largest amount of CDBG funds. Next in priority (2.67) was rental inspection programs which are entirely supported by City of Holland general funds and therefore are not eligible to be replaced by CDBG funding. This analysis indicates that CDBG funding is generally being utilized according to the priorities in the Consolidated Plan. Further discussion of activities and their relationship to the City’s missions is included in Part I. 99% of the CDBG funds expended in FY2002-2003 benefited low-income persons as reported on the Financial Summary Form.

3) Changes in Program Objectives – The missions which comprise the Consolidated Plan Five-Year Strategy have gone through some changes since the original plan was prepared in 1995, however, no changes occurred in FY2002-2003. Changes at the activity level have occurred every year during the five-year Consolidated Plan as a result of public input and prioritization and review by City Council. Changes occurred in the period covered by this report as discussed in 1) of this part.

4) City of Holland Completion of the FY2002-2003 Annual Plan – Information that reports the City of Holland’s record of completion of the Annual Plan for the report period are covered in several locations within this report. Proposed and actual accomplishments are listed in C04PR06. Demographic and financial accomplishments are illustrated in C04PR03. These reports will show that the City of Holland successfully completed most of the funded activities listed in the Annual Plan. The information contained in this narrative and associated reports shows that the City of Holland did not hinder implementation of the annual plan by any action or willful inaction. The City of Holland had not planned to pursue any additional resources for the activities in its Annual Plan other than what agencies provide to operate these programs as discussed in the leveraging of CDBG funds. Finally, the City provided requested certifications of consistency when it was requested (see Continuum of Care – Part IV where

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certification was requested and granted).

5) Acquisition, Rehabilitation, or Demolition of Occupied Real Property – No activities of this type were carried out by the City of Holland involving occupied real property.

6) Low Income Area Benefit Activities - No LMA activities were operated in FY2001-2002

7) Financial Narrative (Attachment to 4949.3 – Financial Summary – Grantee Performance report)

A. PROGRAM INCOME RECEIVED:

- 1) **Revolving Funds** - The City of Holland does not operate CDBG revolving funds.
- 2) **Float-Funded Activities** - The City of Holland does not operate CDBG float-funded activities.
- 3) **Other Loan Repayments** - CDBG assisted owner -occupied properties were sold and triggered the repayment of a portion of the rehabilitation funds provided. Additionally, Rental Rehabilitation Program projects were sold triggering the repayment of a portion of the rehabilitation funds provided and because that program no longer exists, federal funds have been deposited in the City's CDBG program in accordance with RRP closeout requirements.
- 4) **Sale of Real Property** – No sales of real property occurred during the report period.
- 5) **Other Program Income** – No additional program income from other sources.

B. PRIOR PERIOD ADJUSTMENTS

No prior period adjustments made.

C. LOANS AND OTHER RECEIVABLES

- 1) **Float-Funded Activities** - The City of Holland does not operate CDBG float-funded

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activities.

2) **Loans – Outstanding Activities**

- a. **Outstanding Loans** - The City of Holland does not operate a standard loan program and therefore no outstanding loans exist.
- b. **Outstanding Deferred Payment Loans (DPL)** - The City of Holland has housing rehabilitation deferred payment loans, however, no outstanding loans were left owing at the close of the reporting period. Outstanding is defined as a triggering of the terms of the deferred payment loan (sale of the property) which requires the loan to be repaid immediately.

3) **Loan Defaults Written Off** - No loans were made nor written off during the reporting period.

4) **Parcels of CDBG Assisted Property for Sale**

Property acquired by H.O.M.E. for lease/purchase and currently in the lease period leading to ownership are listed below:

Parcel # 70-16-29-332-020
Parcel # 70-16-31-177-031
Parcel # 70-16-31-128-018
Parcel # 70-16-32-204-017

5) **Lump Sum Drawdowns** - The City of Holland has no lump sum drawdowns in operation.

8) Narrative of Completed Rehabilitation Projects

Owner Repair Program: This single family deferred payment loan program provides 100% funding up to \$1,500 on emergency repairs for very-low-income clients and matched funds for very-low and low-income clients up to \$3,500. During the operation of the program, seventy-nine (79) units were completed.

HOME Rental Rehabilitation Program (HRRP) : This HUD funded program is passed through the

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Michigan State Housing Development Authority. Actual project costs and project specific administrative costs were covered by HRRP grant funds. The program provided 50% of the funds needed to rehabilitate properties to meet the City of Holland's housing codes up to program per unit maximums for low-income occupied rental properties. A previous MSHDA grant was completed just prior to this program year and a new HRRP is underway in the NPP target area and has started to operate with the \$100,000 obtained for that program.

Ourstreet Driveway Improvement Program - This program provided assistance to residents in the Ourstreet Target Area to pave their driveways and approaches. CDBG funds were limited to the actual paving of low-income occupied projects; administration of the program was funded by the City of Holland; projects that were not eligible for CDBG funding were assisted with City of Holland general fund monies. Some financial participation was required from the property owners: VLI homeowners were required to pay \$50, LI homeowners were required to pay \$100, all other homeowners were required to pay 50% of the cost of paving. Rental property owners were also required to cover 50% of the cost of paving. Seven (7) additional projects were completed during the report period.

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Appendix

- 1) **Description of process to ensure the public had a reasonable opportunity to review and comment on proposed report -** The City of Holland published a notice in the Holland Sentinel (newspaper of general circulation) to provide the public an opportunity to comment on the contents of the CAPER. Additional contacts were made with various non-profit organizations that were included in the report to obtain information needed to complete the report and to inform them of the opportunity to make comments on the report. The CAPER will be reviewed publicly and will be considered for approval and submittal by Holland City Council at their September 17, 2003 meeting where additional public comment will be allowed and encouraged.

- 2) **Summary of Public Comments -** No comments have been received.

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City of Holland
PUBLIC NOTICE

The City of Holland has completed the Consolidated Annual Performance and Evaluation Report (CAPER) for the July 1, 2002 through June 30, 2003 Community Development Block Grant Entitlement Program Year

The City is required to submit this report to the U.S. Department of Housing and Urban Development on or before September 28, 2003.

A copy of the CAPER is available for public review in the Community Services and Development Office, 3rd floor, City Hall, 270 River Avenue, during normal business hours.

Any public comments should be submitted to the Community Services and Development Office on or before September 25, 2003.

Bruce E. Bos
Community Development Coordinator

NOTICE PUBLISHED September 10, 2003 IN THE HOLLAND SENTINEL

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CAPER ATTACHMENT – 1

- HIGH (H) = 3 points** The City of Holland will endeavor to fund programs that address the activity with Community Development Block Grant (CDBG) or Community Social Services Assistance (CSSA) funding during the five-year period covered by this plan.
- MEDIUM (M) = 2 points** If funds are available, activity may be funded by the City of Holland CDBG or CSSA programs during the five-year period covered by this plan. Also, the City of Holland will take other actions to help locate other sources of funds.
- LOW (L) = 1 point** The City of Holland will not fund activity for the five-year period covered by the plan, however, the City of Holland will consider certification of consistency for other entities' application for Federal assistance.
- NO SUCH NEED (N) = 0 points** The City of Holland finds there is no such need for CDBG or CSSA funding or that this need is already substantially addressed by other funding sources. No certification of consistency will be considered.
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Consolidated Plan (CP)
STRATEGY
JULY 1, 2000 TO JUNE 30, 2005

NEW - ACTIVITY #40 RECOMMENDED BY THE COMMUNITY DEVELOPMENT COMMITTEE - 1/10/2002

Additional edits suggested by Center for Independent Living and City Staff – 1/14/2002

Final edits suggested by Holland City Council – 1/23/2002

Prioritized and Amended Plan adopted by Holland City Council– 1/23/2002

City of Holland
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Housing Missions:

Homeownership - There will be increased opportunities for City residents to own a residence.

ACTIVITY	2002 City Funding Priority
<u>Activity 1:</u> Support and promote down-payment assistance programs that are conditional on participation in or successful completion of homeownership training and budgeting programs.	2.11
<u>Activity 2:</u> Provide support to non-profits seeking to develop low-cost scattered-site owner housing with volunteers, donated materials, and assistance from real estate and banking sectors.	2.22
<u>Activity 3:</u> Encourage new programs that facilitate homeownership including: employer assisted homeownership program, tenant housing purchase/rehabilitation program, promotional campaigns to highlight flexible financing offered by local banks, and regular Community Education classes on homeownership financing and budgeting.	1.89

Housing Conditions - The residents of the City of Holland will live in safe, decent housing, which, at a minimum, meets local codes.

ACTIVITY	2002 City Funding Priority
<u>Activity 4:</u> Continue support for housing rehabilitation programs through local funding and pursuit of state and federal funds provided for this purpose.	2.78
<u>Activity 5a:</u> Continue support for the City's rental housing inspection programs to enforce the City's housing codes	2.67
<u>Activity 5b:</u> Support education of property owners about the value of proactive code compliance for their property and neighborhood.	1.89
<u>Activity 6:</u> Use the Ourstreet Program to target existing housing and housing-supportive programs in particularly deficient areas of the City, and develop and fund new programs to meet needs that are identified in those areas.	2.78
<u>Activity 7:</u> Continue to develop lead-based paint and asbestos education programs that help owners of older homes recognize potential lead and asbestos hazards and learn effective strategies to manage or eliminate the hazards.	1.89
<u>Activity 8:</u> Facilitate non-profit organizations experienced in housing to purchase scattered-site vacant properties and work with building suppliers and contractors to rehabilitate them at a lowered cost allowing sale of such properties at an affordable price to City residents.	2.44

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Affordability – Residents of the City of Holland will have the opportunity to live in housing which costs 30 percent or less, including utilities, of the household's gross income.

ACTIVITY	2002 City Funding Priority
<u>Activity 9</u> : Improve housing affordability by assisting housing owners to utilize energy conservation programs provided by utility companies and to make wise investments in energy conservation measures that reduce the housing cost for the residents.	2.11
<u>Activity 10</u> : Explore the formation of an areawide housing authority as a way to address the affordability of quality rental housing on an areawide basis.	1.67
<u>Activity 11</u> : Promote affordable scattered-site housing development through partnerships involving financial institutions, non-profit organizations, corporate sponsors, state and federal funding programs, and the City of Holland.	2.11
<u>Activity 12</u> : Monitor state and federal programs and legislation for affordable housing and maintain contact with state and federal legislators to inform of successful programs that should be maintained to meet housing needs in the community.	2.22
<u>Activity 13</u> : Continue and promote housing education programs that inform the community of the needs for housing, solutions that the community can be involved in, and the programs and resources currently available to help low-income residents obtain and maintain housing.	2.44

Housing Options – There will be an adequate opportunity for all residents of the City to live in housing sized to meet their needs in a variety of neighborhoods.

ACTIVITY	2002 City Funding Priority
<u>Activity 14</u> : Develop incentives for incorporating an affordable housing component in every development over 10 units. Publicize the benefits of the policy to educate the public and gain their support for the regulations.	1.33
<u>Activity 15</u> : Support housing developments that provide a mix of unit sizes and cost ranges. Put emphasis on adding small efficiency units and large family units to address identified shortfalls in those areas of the housing stock.	1.78
<u>Activity 16</u> : Work with developers to identify areas and incentives in the downtown neighborhoods that would be appropriate for housing development that brings a diverse mix of incomes and in particular, attract upper and middle income households into the downtown neighborhoods.	2.33
<u>Activity 17</u> : Support fair housing education and training, testing, and enforcement to assure access to all available housing options by all residents of the City.	2.22

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Homelessness -There will be an adequate number of housing units and services available to residents of the City experiencing an emergency housing crisis.

ACTIVITY	2002 City Funding Priority
Activity 18: Support existing emergency housing shelter programs and help establish a system for providing unduplicated counts of homeless shelter use. Ask agencies to provide intake information showing where shelter users are coming from and why households are becoming homeless.	2.11
Activity 19: Work with non-profits to meet the need for more transitional housing services on a city and area-wide basis.	1.89
Activity 20: Continue support for existing homeless prevention programs that provide security and utility deposits, rent needed to prevent eviction and other short term needs that could render a household homeless. Provide additional services and training programs such as credit counseling and job training and placement assistance that seek to break the cycle of homelessness.	2.22
Activity 21: Assist in the development of an area-wide youth runaway shelter\halfway house.	1.33

Non-Housing Missions:

Special Needs – There will be adequate services available for those residents of the City with special needs involving housing, health, safety or welfare.

ACTIVITY	2002 City Funding Priority
Activity 22: Support substance abuse programs and upgrade existing services and facilities and assist program development to address unmet needs for women, seniors, and youth.	2.00
Activity 23: Work with MACC to facilitate the provision of scattered-site, area-wide special needs housing including group homes, independent living transitional housing and chronic care housing.	2.44
Activity 24: Assist organizations serving special need populations to develop and/or expand home-based services as an alternative to institutionalization to reduce the overcrowding at institutions, save money and provide a better environment for several special needs populations.	2.33
Activity 25: Continue support for advocacy programs that connect minorities and other limited English-speaking households with services they need.	2.44
Activity 26: Continue support for senior services that improve the quality of life, assist with daily needs, and enrich the leisure time of seniors.	2.56
Activity 27: Encourage the development and operation of programs, services and facilities to meet the needs of abused and neglected children.	2.67

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<i>Financial Assistance & Economic Development</i> - There will be adequate short-term assistance available for residents of the City with financial needs that threaten health, safety or welfare and long-term assistance to upgrade household earned income to an adequate level.	
ACTIVITY	2002 City Funding Priority
Activity 28: Encourage the cooperation of local businesses, the Chamber of Commerce, HEDCOR, existing job training agencies, non-profit organizations, and the City to consider small business development opportunities for residents and to promote existing job training that will connect low-income residents with higher paying skilled jobs that are currently available and to fill jobs resulting from future economic development.	2.22
Activity 29: Identify critical short-term financial needs of low-income households, identify potential funding sources and coordinate grant writing and program delivery through regular coordination meetings.	1.44
<i>Commercial Assistance/ Economic Development</i> - There will be adequate assistance and incentives provided for rehabilitation of deteriorated downtown and neighborhood commercial properties to improve and enhance the viability of that area and the surrounding neighborhoods.	
ACTIVITY	2002 City Funding Priority
Activity 30: Support commercial revitalization programs that maintain or improve infrastructure requirements, availability and visual impact of needed commercial areas both downtown and in neighborhoods.	2.44
<i>Community Services</i> - There will be adequate public services, facilities and infrastructure to meet the needs of the residents of the City and provide for a quality living environment.	
ACTIVITY	2002 City Funding Priority
Activity 31: Encourage and provide assistance to neighborhood initiated planning to identify gaps in community services and develop plans and funding to address those issues.	1.89
Activity 32: Work with all schools located with the City of Holland to develop quality neighborhood schools that also function as neighborhood centers.	2.44
Activity 33: Develop plans to improve existing school playgrounds and/or acquire additional park and recreational facilities needed in underserved areas of the City with particular attention given to areas with large amounts of children.	2.33
Activity 34: Work with the MACC area to enhance the MAX transportation system to provide a viable alternative to automobile usage.	1.67
Activity 35: Continue support for youth services such as mentoring, athletic activities, educational assistance and other youth development programs. Encourage coordination among youth service agencies and determine the need for development of a youth services facility with expanded programs and services.	2.44
Activity 36: Continue support for existing child care programs and provide assistance to cover start-up costs for neighborhood child care centers that provide infant day-care and/or latch-key child care and educational support before and after school.	2.33
Activity 37: Support the operation and development of adequate health care facilities and services in the downtown neighborhoods.	2.11

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Activity 38: Continue support for programs which strengthen families through the provision of parenting skills, counseling and other supports.	2.44
Activity 39: Support the operation of dispute resolution programs to promote good relations within neighborhoods, families and community.	2.11
Activity 40: Support the identification and remediation of existing barriers that prohibit or discourage persons with disabilities from accessing private and public facilities, businesses and residences.	1.13

Priority Note:

When reviewing goals and objectives that have been prioritized, point values of 2.5 or greater indicate an activity would likely be funded; point values ranging from 1.5 to 2.5 indicates the activity could be funded if dollars are available; and point values below 1.5 generally indicate activities are unlikely to be funded by the City.